

Proceeding of the meeting of the IQAC committee meeting held on 07.07.2016 at 11.00 am in the committee room of the Office of IQAC.

A meeting of the Internal Quality Assurance Cell (comprising internal members of Dev Samaj College for Women, Ferozepur City) was held on 07.07.2016 at 11.00 am under the chairmanship of Dr. Mrs. Madhu Prashar, Principal in the committee room of the office of IQAC. The following member were present –

Name	Nominee As	Category
Dr.(Mrs.)Madhu Prashar	Chairperson	Head
Dr.(Mrs.)Anju Gupta	Coordinator/ Member Secretary	Senior Faculty
Dr. Rajinder Sharma	Member	Nominee of Local Society
Mr.S.S.Sandhu	Members	(a) Senior Faculty/HODs
Mr.K.K.Prinja		
Mrs.Nisha		
Mrs. Sunita Khanna	Members	(b) Teachers
Dr.(Mrs.)Suman Sharma		
Dr.(Mrs.)Vandana Gupta		
Dr.Ambuj Sharma		
Mr. Shiv Sethi		
Dr. Manish		
Mr. Nishant Juneja		
Ms. Rabia Sidhu	Members	(c) Managerial Staff
Mr.Vijay Arora		
Mr. Harvinder Ghai	Members	(d) Student Representatives
Ms. Sehjot Ahuja		
Ms. Prabhjot Kaur		
Dr.Rajinder Sharma	Member	Nominee of Local Society

AGENDA

The following agenda was discussed on the basis of which the academic audit of the respective departments will be conducted.

1. Confirmation of the minutes of the previous meeting.
2. Formal welcome of the IQAC members by the Chairperson and the presentation of the agenda of the meeting.
3. Status of College of Excellence
4. To make preparation for the Academic calendar for the upcoming session i.e. begins in July 2016
5. Regarding getting affiliation for M.Sc. Botany, M.Sc. Zoology and B.A. I (Indian Classical Dance)
6. Applied for B.A.B.Ed./ B.Sc. B.Ed. Integrated Courses to NCTE, Jaipur.
7. Submission of the teaching plans for the first, Third & Fifth Semester
8. Initiatives taken for maintenance of daily diary
9. To strengthen the Library
10. To organize the induction lectures for the students and for the teachers.
11. Encouraging the faculty to participate in International Conferences being organized Overseas
12. Academic flexibility in terms of skill development
13. Regarding adopting new publicity mechanism for increasing visibility of the Institution.
14. To encourage various clubs of the college to conduct activities with considerable participation from the students.
15. Strengthening Industry Academic Link
16. To encourage various departments to apply for major and minor projects.
17. To encourage all the Departments to conduct National Seminars.
18. To encourage the teaching staff to participate in the election of various University bodies.
19. Financial aid to the students
20. Research committee formed
21. Seed money for the promotion of Research
22. Presentation of the Academic Results

PROCEEDING

Proceedings/ Decisions/ Actions Taken against the agenda for the meeting held on 07.07.2016 at 2.00 pm in the office of the IQAC.	
1	The minutes of the previous meeting were read out and confirmed.
2	The IQAC Chair highlighted the meeting schedule. All members were welcomed and the IQAC coordinator set the agenda already circulated. The IQAC coordinator abridged the review of the proceedings of the previous meeting and took action, followed by the introduction of all members. At last, the IQAC Chairman lit schedule of the meeting.
3	In the meeting of the IQAC, it was joyfully shared by the Chairperson that DSCW, has now achieved the pinnacle of success and glory in its unparalleled recognition with the College of Excellence status. The coordinator told that the highest status that a college can rarely achieve, after going through many rounds of sedulous scanning is the status of College of Excellence, DSCW has been the one among three colleges of India conferred with this prodigiously prestigious status of 'College of Excellence'. Besides this, it was also informed in the meeting that DSCW has also got the 'Best College Award' for its quality education.
4	A Detailed academic and activity calendar which includes the details of the distribution of teaching days, faculty members profile, visiting faculty, teaching methodology etc. has been submitted to the coordinator IQAC as per the notice circulated for the coming session 2016-17 by all the departments(Annexure attached).
5	As previously decided in the IQAC meeting to start M.Sc. (Botany), M.Sc.(Zoology) and B.A.I (Indian Classical Dance) on the request of the students the college got affiliation from Panjab University to start M.Sc. (Botany), M.Sc.(Zoology) and B.A.I (Indian Classical Dance) from this coming session.
6	IQAC members unanimously resolved that DSCW should apply for B.A.B.Ed./ B.Sc.B.Ed. Integrated Courses to NCTE, Jaipur to cater to the pressing demand of the students of the area. The decision was unanimously approved by the members of the IQAC.
7	The teaching plan was discussed with the IQAC members suggested the faculty members to submit their teaching plans for the first, third and fifth semester of their respective subjects for the betterment of the higher education.
8	A 180-day teaching calendar was set up in accordance with the IQAC 's initiative to maintain the daily diary, which was planned to be given to all faculty members.

9	To reinforce the library, which incorporates the most recent programming, books, journals, digital libraries and digital books for the different divisions, a sum of Rupees 5,00,000/ - has been endorsed.
10	As indicated by the decision taken by the IQAC, most of the Departments have organized induction lectures of including the best academicians in their different field/subjects from the diverse colleges. The Departments present their progression reply to the review committee and get proposal to upgrade their specific Departments.
11	In request to enhance the scholastic and research climate of the college, according to the bearing of the IQAC, each instructor consented to compose least two papers in UGC journal and present at least two papers in National Level Seminar/Conference and organize and take part in the greatest number of Workshops/Conferences/Seminars/Faculty Development Programs and furthermore take up Minor/Major Research Projects.
12	The Skill Development Department has made efforts to help the students to prepare for the upcoming interviews, and to meet the end. They have planned to conduct the workshops.
13	A variety of methods have been brought into use for desirable improvement in the activities through broad media coverage and other advertising mechanisms such as College Facebook, Whats App and electronic media, as well as the use of pamphlets, etc.
14	As per the IQAC proposition, all the Departments educated the IQAC of the development of their different clubs and social orders with the end goal to enhance the students ' all encompassing information. Clubs and social orders, for example, the Botanical Garden Club, The Memoirs, The Chronicle, The Vogue, Punjabi Virsa, Abhilasha Sangathan, C.V. Raman Society, Merchandising Circle, Philosophical Society; feedback was framed and students are successfully etching. The individuals featured the advancement of Punjabi culture.
15	The placement cell presented the proposal of giving maximum exposure to trade, IT and qualified students before the IQAC. The respective departments have signed MOUs for the training and placement of students with the different industries of national and international reputation.
16	The research committee under the IQAC involving diverse members notified all of the heads of the departments about a variety of projects from DST and UGC. The information on minor and noteworthy projects was moreover given to the teachers for the

	elevation of the research.
17	It has been decided that at least three National and Five State Level and International seminar if possible be organized by each department inviting the top most academicians of national and international repute to update the knowledge of the students and the teachers.
18	For further improvement of their insight all the employees are urged to effectively take part in the different University bodies like Board of Studies, Senate, Syndicate and so on.
19	It has been decided that the provision of free education, free books, free hostel facilities, free food was made for the students having great achievements in the field of sports and academics. It has similarly been given most extraordinary prologue to the SC, BC and OBC students as for the scholarship scheme progressed by the government so as the best students can make use of this arrangement.
20	The IQAC Chairperson constituted a research committee containing a Chairman (Principal), a facilitator and the individuals drawn from Research Institutes and Industries, individuals related with research from each department, senior retired faculties and few research students. The board will meet timely to gain ground, propose ways and screen Research works out.
21	Seed money of Rs.10,00,000/- has been sanctioned by the college management for the purchasing latest equipment, software, books and Journals for the promotion of the research. The various research programmes were discussed in the meeting of the IQAC.
22	The examination committee put before the IQAC about the qualitative and quantities performance of the students in the university examination and informed that 993 students hold were merit position, 950 Students bagged 1 st position, 269 students got 2 nd position and 05 students secured 3 rd position. The IQAC highly applauded the brilliant performance of the students in the academic.

The meeting concluded, with the Chairperson thanking all the members for their active participation.

Name : Dr. Anju Gupta
Signature of the Coordinator, IQAC

Name : Dr. Madhu Prashar,
Signature of the Chairperson, IQAC

Proceeding of the meeting of the IQAC committee meeting held on 19.10.2016 at 1.00 pm in the committee room of the Office of IQAC.

A meeting of the Internal Quality Assurance Cell (comprising internal members of Dev Samaj College for Women, Ferozpur City) was held on 19.09.2016 at 01.00 pm under the chairmanship of Dr. Mrs. Madhu Prashar, Principal in the committee room of the office of IQAC. The following member were present –

Name	Nominee As	Category
Dr.(Mrs.)Madhu Prashar	Chairperson	Head
Dr.(Mrs.)Anju Gupta	Coordinator/ Member Secretary	Senior Faculty
Dr.Rajinder Sharma	Member	Nominee of Local Society
Mr.S.S.Sandhu	Members	(a) Senior Faculty/HODs
Mr.K.K.Prinja		
Mrs.Nisha		
Mrs. Sunita Khanna	Members	(b) Teachers
Dr.(Mrs.)Suman Sharma		
Dr.(Mrs.)Vandana Gupta		
Dr.Ambuj Sharma		
Mr. Shiv Sethi		
Dr. Manish		
Mr. Nishant Juneja		
Ms. Rabia Sidhu	Members	(c) Managerial Staff
Mr.Vijay Arora		
Mr. Harvinder Ghai	Members	(d) Student Representatives
Ms. Sehjot Ahuja		
Ms. Prabhjot Kaur		
Dr.Rajinder Sharma	Member	Nominee of Local Society

AGENDA

The following agenda was discussed on the basis of which the academic audit of the respective departments will be conducted.

1. Confirmation of the minutes of the previous meeting.
2. The Best Principal Award
3. The historic interview of Principal Dr. Mrs. Madhu Prashar
4. Information regarding Dr. Madhu Prashar's membership for the reformation of NAAC policies
5. Encouragement to the students for joining coaching classes for the competitive exams.
6. Dr. Madhu Prashar Award of Excellence for Education and Social Welfare
7. Service Above Self Award
8. Bridge courses for the newly admitted first year students
9. Short term workshops in spoken English to strengthen the communicative skill of the teachers
10. Remedial classes for the slow learners
11. Regular assessment and evaluation
12. To Purchase equipments for the Science Departments (2016-17)
13. Examination reforms implemented
14. Active participation in the community services
15. To encourage the students to participate in the College, University, State and National level sports events.
16. Congratulating the staff members on having been awarded with Ph.D. Degree and encouraging the others to pursue the doctoral research.
17. To establish linkage with the multination companies for the campus placement drive.
18. Training programmes/ capacity building sessions for the faculty and non-teaching staff, creation of an efficient and smooth functioning of the respective offices.
19. Students' grievance redressal cell

PROCEEDING

Proceedings/ Decisions/ Actions Taken against the agenda for the meeting held on 19.10.2014 at 2.00 pm in the Office of the IQAC.	
1	The minutes of the previous meeting were read out and confirmed.
2	The IQAC members congratulated the Principal on receiving the most prestigious honour in the form of “The Best Principal Award” for initiating a Revolution and scaling new heights in the field of Women Education.
3	The IQAC coordinator informed the IQAC members about the historic interview of Principal Dr. Mrs. Madhu Prashar conducted by Lok Sabha TV New Delhi. She was invited for an Exclusive Interview by Ms. Archana Mishra, an internationally renowned TV journalist for shooting this interview.
4	The IQAC coordinator proudly shared with its members in the meeting that Principal Dr. Madhu Prashar (who is already a member of NAAC, in the session 2016-17) has been emplaned for the reformation of NAAC policies by becoming one of the six core members of its committee.
5	In request to take into account the desperate need of the focused experts, there are a few UGC sponsored classes for Banking, NET, SET etc cetera So, in such manner, the IQAC individuals guided and spurred the students of the distinctive floods of the courses and around 202 students attended the classes as pointed by the placement cell.
6	The head of the Department of Philosophy shared with the IQAC members that the Philosophy department has conferred ‘Dr. Madhu Prashar Award of Excellence for Education and Social Welfare’ on various distinguished personalities like Sh. Darshan Ratna Raavan, Aadi Dharm Samaaj (AADHAS), Sant Balbir Singh Ji Seechewal, Nirmal Kuteya Seechewal Ek Onkar Charitable Trust, Sh. Karamaljit Singh Hayer,(Environmentalist) for their meritorious contributions in different fields.
7	The Chairperson of the IQAC proudly shared with its members in the meeting that Mr. Vijay Arora, Administrative Officer, DSCW conferred with the most prestigious award ‘Service Above Self’ from Rotary International for his exemplary humanitarian services for the society.
8	Students of advanced education were given the opportunity to have one extension course in the initial year with the goal that they will come to think about what they will study as a coursework as detailed by the Heads of the Departments to the IQAC organizer.

9	More than 100 teachers were profited by taking an interest in a seven-day workshop to upgrade their spoken abilities sorted out by the Department of Functional English as detailed by the IQAC organizer to the cell.
10	In order to enhance the levels of the slow learners, endeavors such as remedial classes, and action research are utilized so that their level can be brought at par with the mainstream line of the students.
11	There was a submission of the report of the three month assessment and evaluation of the class tests, mid-term exams, projects and assignments by all HOD's to the IQAC.
12	The IQAC coordinator informed the members that the college has purchased equipments worth rupees 10 lakhs for the Science Departments.
13	Regular academic audits are done for each department with the Principal, the IQAC Co-ordinator and the various parameters were discussed.
14	The DSCW Community Cell organized a variety of community services like Road Safety awareness events by organizing-Skits and Walkathons and Cycle rallies and presented its report. At the same time, AIDS awareness activity was also conducted by the RED RIBBON CLUB. All the attempts were acclaimed by the IQAC and a conversation was held for having more imaginative strategies toward this path.
15	The Head of the sports department presented the report of the achievements in the area of sports to the IQAC that in the session 2016-17, the Department of Physical Education, continuing its tradition of recognitions and prizes, has once again brought several laurels to the college. In the session 2016-17, DSCW Wrestling team won Over all Championship (Gold Medal) in Panjab University Inter College Wrestling tournament. Our 6 players got selected in All India Inter University Coaching Camp at P.U. Campus. DSCW Tug of War team won the Gold Medal in Panjab University Inter College tournament held at Panjab University and Silver medal in Panjab University Inter College tournament.
16	The IQAC members applauded the staff members who were granted with Ph.D. degree and the cell exhorted the other members and urged them to enrollment in the Ph.D. degree. The IQAC members the encouraged the other members to peruse their research work and enrolled for the Ph.D. degree.
17	The placement cell informed the IQAC of their establishment of the good links with excellent and reputed multinational companies for holding campus placement drives such as Wipro, Daksh, INFOSIS, IBM Concentric, Accentore, CS Infotech with its sole purpose of promoting the vocational skilled oriented courses at UG & PG level.

18	The counseling cell informed the IQAC that training programmes/ capacity building sessions were led for teaching and non- instructing staff to plan a successful instrument for bringing the most recent innovation, presentation of the new softwares.																				
19	<p>The students placed their complaints in the prescribed form issued by the Dean College Development. The students presented the properly filled form to the incharge of the grievances cell. The incharge thusly suggested the issue to the committee members for the required action. The final report dependent on the complaints got and settled is submitted to the Principal and further the action plan is intimated to the students.</p> <p>The Composition of the grievance cell is as follows:-</p> <table border="1"> <thead> <tr> <th>Sr. No,</th> <th>Name</th> <th>Designation</th> <th>Contact No.</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Dr.Madhu Prashar</td> <td>Principal</td> <td>98152-18855</td> </tr> <tr> <td>2.</td> <td>Er. Prateek Prashar</td> <td>Dean College Development</td> <td>98151-88529</td> </tr> <tr> <td>3.</td> <td>Dr. Anju Gupta</td> <td>Associate Professor</td> <td>98150-46292</td> </tr> <tr> <td>4.</td> <td>Ms. Rabia</td> <td>Assistant Professor</td> <td>89686-05011</td> </tr> </tbody> </table>	Sr. No,	Name	Designation	Contact No.	1.	Dr.Madhu Prashar	Principal	98152-18855	2.	Er. Prateek Prashar	Dean College Development	98151-88529	3.	Dr. Anju Gupta	Associate Professor	98150-46292	4.	Ms. Rabia	Assistant Professor	89686-05011
Sr. No,	Name	Designation	Contact No.																		
1.	Dr.Madhu Prashar	Principal	98152-18855																		
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3.	Dr. Anju Gupta	Associate Professor	98150-46292																		
4.	Ms. Rabia	Assistant Professor	89686-05011																		

The meeting concluded, with the Chairperson thanking all the members for their active participation.

Name : Dr. Anju Gupta
Signature of the Coordinator, IQAC

Name : Dr. Madhu Prashar,
Signature of the Chairperson, IQAC

Proceeding of the meeting of the IQAC committee meeting held on 18.01.2017 at 11.00 am in the committee room of the Office of IQAC.

A meeting of the Internal Quality Assurance Cell (comprising internal members of Dev Samaj College for Women, Ferozepur City) was held on 18.01.2017 at 11.00 am under the chairmanship of Dr. Mrs. Madhu Prashar, Principal in the committee room of the office of the IQAC. The following member were present –

Name	Nominee As	Category
Dr.(Mrs.)Madhu Prashar	Chairperson	Head
Dr.(Mrs.)Anju Gupta	Coordinator/ Member Secretary	Senior Faculty
Sh.M.R.Manchanda	Member	Nominee of Local Society
Mr.S.S.Sandhu	Members	(a) Senior Faculty/HODs
Mr.K.K.Prinja		
Mrs.Nisha		
Mrs. Sunita Khanna	Members	(b) Teachers
Dr.(Mrs.)Suman Sharma		
Dr.(Mrs.)Vandana Gupta		
Dr.Ambuj Sharma		
Mr. Shiv Sethi		
Dr. Manish		
Mr. Nishant Juneja		
Ms. Rabia Sidhu	Members	(c) Managerial Staff
Mr.Vijay Arora		
Mr. Harvinder Ghai	Members	(d) Student Representatives
Ms. Sehjot Ahuja		
Ms. Prabhjot Kaur		
Dr.Rajinder Sharma	Member	Nominee of Local Society

AGENDA

Following agenda was discussed on the basis of which the academic audit of the respective departments will be conducted.

1. Confirmation of the minutes of the previous meeting.
2. Submission of the various progress reports from July to December to the IQAC cell.
3. Visit of Minister of Science & Technology
4. Co curricular achievements
5. To promote research culture with publication and presentation of research papers.
6. To encourage all the department to conduct Seminars/Workshops/Public Lectures.
7. Feedback from the alumnae
8. ICT Based campus
9. Moral and ethical values
10. Skill enhancement programmes
11. Personality development courses
12. Publication of five journals belonging to various disciplines
13. NSS activities
14. Internal Evaluation
15. Educational Tours
16. Linkage with various industries and multinational companies
17. Feedback from the alumnae

PROCEEDING

Proceedings/ Decisions/ Actions Taken against the agenda for the meeting held on 18.01.2017 at 11.00 am in the Office of the IQAC.	
1	The minutes of the previous meeting were read out and confirmed.
2	In order to enhance the progress of all the departments, a report of all the activities of past six months was made by all the HODs of all the streams and they presented their progress report to the chairperson of the IQAC in the meeting where they additionally got the helpful proposals like the utilization of technology, research, and innovations to improve their teaching methodologies. They additionally got a considerable measure of thanks from the Principal.
3	The coordinator told the members of the IQAC with much pride that Dr. Harsha Vardhan, Minister of Science & Technology during his visit to DSCW not only appreciated the college but he was all praise for the Principal and Management as spirited educationists who have been working tirelessly to bring back the lost glory of India.
4	The Cultural Activity Cell presented a report to the IQAC in which DSCW's metaphorical achievement in the field of co-curricular activities i.e. the winning of P.U Vice Chancellor Trophy for the consecutive 3 years was discussed. In the session 2016-17, 30 students won 30 first prizes, 15 students secured second and 9 students got third prizes in P.U Zonal Youth Festival. Students were honoured with Role of Honour and University Colours at Prize Distribution Function organized by Youth Welfare Department Panjab University, Chandigarh. In P.U Inter-Zonal Youth Festival, DSCW won 10 first, 4 second and 2 third prizes. At a national level festival held at Kolapur and Kanpur, DSCW Dance team represented Panjab University and won gold medal. On the eve of Bharat Parav, Republic Day Celebration under the stewardship of North Zone Cultural Centre, DSCW Gidha students gave a thunderous performance at Red Fort for five days i.e. January 25-31, 2017. Another achievement worth mentioning is of Davinder Kaur, student of M.A I(Punjabi) who has made DSCW proud after being selected from 250 contestants as the anchor for D.D Punjabi, Doordarshan Kendra, Jalandhar.
5	As informed by the HODs of various streams to the IQAC that the presentation of research papers in various seminars by 110 faculty members, the publication of research papers in the various reputed

	UGC approved Journals by 15 faculty members and the publication of 10 books were done to enhance the research culture in the campus.
6	Under the guidance of IQAC, there were 126 seminars, 53 workshops and 08 Public lectures at national and international levels to enhance the research culture in the college.
7	Different thoughts like the presentation of the new subjects required, their future prospects and how to uphold our college at the worldwide system of the education were accumulated from the feedback form filled up by Alumnae.
8	The IQAC members valued the newly developed ICT campus to make teaching learning process more innovative and interactive at UG and PG levels.
9	The NSS facilitator presented a report to the IQAC about the 10 days camp organized in Noorpur Sethan with the goal that the students can learn as their social and moral duties towards the society, help the financially weaker section of the society and assist the people affected by the natural climate.
10	Interdisciplinary workshop on household skills under the skills development programme was organized by the Department of Home Science. In which students from Science Departments participated and profited from it.
11	The placement cell organized a workshop on personality development to ingest proficient aptitudes among students partaking in the campus placement.
12	The IQAC coordinator informed the members that the college is in process of publishing five journals from the various departments i.e. Phrenic – A Journal of Social Science from the History Department; Journal of Computational Science and Technology from the Mathematics and Computer Science Departments; Adb from the Punjabi Department; Vinijya & Prabandhana DSCW's Journals of Commerce & Management from the Commerce Department; Aesthetical DSCW from the Fine Arts Department and Interdisciplinary Journal of Applied Philosophy from the Department of Philosophy.
13	The NCC and NSS cells of the college submitted the details of all the projects in which various workshops, seminars and a tree plantation drive were organized by the NSS cell to make the students aware of the environment. The college was also declared a plastic free zone.

	Visit to Mother Teresa home, orphanage, Blind home and lepers' home and the distribution of the clothes, food, home articles, utensils and books to the poor students by the NCC cell were also reported to the IQAC members.
14	The Examination Panel informed the IQAC that, in order to strengthen student learning, internal evaluation is conducted using the Frequency Unit Test, Sectional Test, Assignment Program, Terminal and Fundamental Examination, as well as normal classroom assessment programmes.
15	The distinctive departments of the college arranged the instructive trips to the places like Agra, Jaipur, Dheradoon, Masoori to make the students mindful about the recorded significance of those places. The science students visited the places identified with their field to get more extensive introduction of their subjects.
16	The IQAC members discussed about having maximum linkages with various industries and multinational companies for the better placements of the students in their respective fields.
17	Different thoughts like the presentation of the new subjects required, their future prospects and how to uphold our college at the worldwide system of the education were accumulated from the feedback form filled up by Alumnae.

The meeting concluded, with the Chairperson thanking all the members for their active participation.

Name : Dr. Anju Gupta
Signature of the Coordinator, IQAC

Name : Dr. Madhu Prashar,
Signature of the Chairperson, IQAC

Proceeding of the meeting of the IQAC committee meeting held on 17.04.2017 at 2.00 pm in the committee room of the Office of IQAC.

A meeting of the Internal Quality Assurance Cell (comprising internal members of Dev Samaj College for Women, Ferozepur City) was held on 17.04.2017 at 03.00 pm under the chairmanship of Dr. Mrs. Madhu Prashar, Principal in the committee room of the office of IQAC. The following member were present –

Name	Nominee As	Category
Dr.(Mrs.)Madhu Prashar	Chairperson	Head
Dr.(Mrs.)Anju Gupta	Coordinator/ Member Secretary	Senior Faculty
Dr. Rajinder Sharma	Member	Nominee of Local Society
Mr.S.S.Sandhu	Members	(a) Senior Faculty/HODs
Mr.K.K.Prinja		
Mrs.Nisha		
Mrs. Sunita Khanna	Members	(b) Teachers
Dr.(Mrs.)Suman Sharma		
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Ms. Sehjot Ahuja	Members	(d) Student Representatives
Ms. Prabhjot Kaur		
Dr.Rajinder Sharma	Member	Nominee of Local Society

AGENDA

The following agenda was discussed on the basis of which the academic audit of the respective departments will be conducted.

1. Confirmation of the minutes of the previous meeting.
2. Seeking feedback from the students
3. Women's day celebration
4. World Health Day celebration
5. Discussion about the organized seminars/conferences/workshops
6. Discussion about 7 days Orientation Course under FDA
7. Tree Plantation drive
8. Holding IQAC workshop on ICT
9. Discussion about IQAC workshop on API scores
10. Regular assessment and evaluation
11. Encouraging research and consultancy services
12. Information regarding new Minor and Major Projects
13. Consultancy services
14. Report presented by the Counseling cell
15. Activities initiated by the Training and placement cell
16. Resolution of the Grievances by Grievance Redressal Cell
17. Regarding college publicity
18. Discussion about learning needs for advanced learners
19. Promoting Industry student linkage
20. Promotion of Value Based Programs
21. Regarding Sports Achievements

PROCEEDING

Proceedings/ Decisions/ Actions Taken against the agenda for the meeting held on 17.04.2017 at 2.00 pm in the office of IQAC.	
1	The minutes of the previous meeting were read out and confirmed.
2	As coordinated by the IQAC individuals, every one of the HODs presented the feedback forms properly filled by the partners such as students, parents, and alumnae by utilizing the alternatives like excellent, very good, good, satisfactory, and poor so that learning procedures could turn out to be more viable.
3	The IQAC coordinator enlightened to the IQAC member that the Women Cell of DSCW organized a special programme to commemorate International Women's Day on March 8, 2017. In the seminar organized, Dr. Rameshwaram Singh, a humanist as well as a feminist, was the leading speaker. Experiencing the sense of exhilaration and pride at being the part of an institution that is working for the upliftment and betterment of girls, the faculty of DSCW, both teaching and non-teaching, honoured Principal DSCW, Dr. Mrs. Madhu Prashar for her excellent services in the field of Woman Education.
4	The NSS coordinator presented a report to the IQAC regarding the celebration of World Health Day on 7.4.2017. A Blood Donation Camp was organized in the DSCW college premises. The programme officers inspired and motivated the volunteers to donate the most precious thing i.e. BLOOD. Madam Principal Dr. (Mrs.) Madhu Prashar also charged up the volunteers to donate blood so that it can save the life of a person who is in need of it. A total no. of 60 units of blood was taken by the Civil Hospital staff. The day spread positive vibes all around. The camp proved to be a great success.
5	The coordinator of the IQAC informed the members that the History, Punjabi, Zoology, Commerce, Maths, Botany and Philosophy departments are organized several National and International seminars and Conferences. The Department of Mathematics in collaboration with the Department of History organized Two day 'International Conference on Recent Innovations in Engineering, Sciences, Humanities & Management' at DSCW on 18, 19 th March, 2017.
6.	The Head of the Philosophy department presented a report to the IQAC Cell about 7 day Orientation Course under FDA on 'Rethinking the Idea of Education and Pedagogy in the Times of Technological Revolution' organized from April 21-27, 2017. The Department of Philosophy also organized an International Workshop-Cum-Faculty and Students Exchange Programme on 'Re-thinking Gender in UK and Punjab Societies'. Besides these a Seven Day Orientation Programme (Under Faculty Development Programme) was also

	organized on the topic 'Rethinking the Idea of Education and Pedagogy in the Times of Technological Revolution'. The IQAC members applauded for the same.
7	The environment cell of the college submitted its exhaustive report on the various activities to the IQAC concerning the plantation of trees, workshops, and seminars to make the students conscious of the need of healthy environment.
8	A two day workshop on ICT was organized by the IQAC to make both teaching and non teaching faculty aware of the uses of ICT.
9	A two-day workshop on API was organized by the IQAC to spread the awareness among the staff members about utility of API both at the time of interview and at the time of promotion.
10	Regular assessment and evaluation of all the projects, assignments, class tests, midterm exams and semester end examination is done periodically and the results are submitted as internal assessment marks to the university through the college office.
11	A research committee was formed by the IQAC to support all the departments in publishing the in house journals to promote research aptitude among the students.
12	The research committee under the IQAC involving diverse members notified all of the heads of the departments about a variety of projects from DST and UGC. The information on minor and noteworthy projects was moreover given to the teachers for the elevation of the research.
13	The departments of cosmetology & health care, the fashion designing and the home science provided the various boutiques, dermatologist clinics etc. with consultancy services.
14	The IQAC was informed by the counseling cell that around 300 to 400 students were counseled for the current year. An extraordinary number of issues have been incorporated with an inclusion of exam fear, sexual harassment by family members, interpersonal relationships, premarital counseling
15	The training and placement cell took an initiative of conducting pre-positioning and placement activities like guest lecturers for the core subjects, mock/practice test for testing general aptitude, resume writing, process for appearing in an interview, career guidance in various field, higher education in India and Abroad as well as technical aspects of the students.
16	The grievances cell placed suggestion boxes at the most suitable places in the campus so that the students could bring forward their complaints/ requests/ suggestions and it was notified to the IQAC

	through a report. The suggestions, complaints and requests of the students were welcomed and in order to sort them out the IQAC organized a meeting.
17.	The IQAC members outlined the varied efficacious means such as college website, advertisement in the daily newspaper, through social networking, alumnae networks, newspapers, and career guiding camps to publicize all the courses so that the maximum number of the students could get enrolled in the coming session. It was additionally observed that the guardians and students ought to be made aware beforehand about the infrastructure and the academic results of the college.
18.	An industry trip to New Delhi was arranged for the students of M.Sc. Cosmetology to raise awareness of the current and updated knowledge in the field of beauty and technology among them and also to help students in learning the latest lessons in their area. The connoisseurs from the field of cosmetology discussed their point of views which made the faculty understand essentials of an industry, particularly the cosmetic industry. It also proved to be useful for the placement of the students.
19.	College tries to take up value based projects and sharpen the students and community through stage acts, documentaries and Nukkad Natak. Significant issues such as saving girl child, illiteracy, drug addiction etc. were taken into account.
20.	Students' achievements at state and national level sports competitions were detailed by the HOD of Sports in the IQAC meeting in which the members highly praised the efforts of the Sports department and the students. The HOD reported that 60 students took part in the State/University level games and 11 students in the National games like Kabaddi National Style, Boxing, Kho-Kho, Taekwondo, Wrestling, Judo, Athletics and bagged 59 medals at state/university level and 10 medals at national level.

The meeting concluded, with the chairperson thanking all the members for their active participation.

Name : Dr. Anju Gupta
Signature of the Coordinator, IQAC

Name : Dr. Madhu Prashar,
Signature of the Chairperson, IQAC