



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DEV SAMAJ COLLEGE FOR WOMEN
Name of the head of the Institution		Dr. Ramnita Saini Sharda
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01632-229145
Mobile no.		9915297103
Registered Email		principaldscw@yahoo.com
Alternate Email		ramnitasharda@gmail.com
Address		O/s Bansi Gate
City/Town		FEROZEPUR
State/UT		Punjab
Pincode		152002
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Er. Prateek Prashar
Phone no/Alternate Phone no.	01632229145
Mobile no.	9815188529
Registered Email	prashar14@gmail.com
Alternate Email	principaldscw@yahoo.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://dscw.in/wp-content/uploads/2019/09/AQAR-2018-2019.pdf">https://dscw.in/wp-content/uploads/2019/09/AQAR-2018-2019.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<https://dscw.in/wp-content/uploads/2019/09/calendar2019-2020.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.75	2014	21-Feb-2014	20-Feb-2019
1	A	85.90	2004	06-May-2004	05-May-2009

### 6. Date of Establishment of IQAC

01-Jul-2004

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Internal Audit Counted	12-Sep-2019 2	10

Submission of AQAR Report	31-Dec-2019 1	11
Feedback from Students	20-Jan-2020 2	11
External Audit Conducted	22-Jan-2020 2	10
Feedback form Parents	28-Feb-2020 2	10
ISO Certification	02-Mar-2020 1	10
Analysis of students and parents feedback	05-May-2020 3	18
Internal Audit Counted	06-Mar-2020 2	9
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Anju Bala, Assistant Professor, Department of Commerce	Major Project	ICSSR	2019 730	500000
Dr. Sangeeta Arora, Associate Professor, Department of Economics	Minor Project	ICSSR	2019 365	300000
Dr. Pooja Prashar, Assistant Professor, Department of History	Minor Project	ICSSR	2019 365	400000
Dr. Bhumida Sharma, Assistant Professor, Department of English	National Seminar	ICSSR Impress	2019 1	200000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<p>The IQAC plays an active role in internalizing a culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by the Cell through the year. IQAC reviewed the academic performance of all departments and suggested steps to improve overall teaching learning to the management.</p>	
<p>Orientation sessions were conducted for the faculty and periodical meetings/ discussions with department faculty representatives were conducted to collate the data pertaining to various activities of the departments. The writing process was carried out by the different committees, led by a member of the IQAC. The feedback from the students parents has actively been reviewed in the Academic committee and recommendations have been made to the Teacher in charge for action taken.</p>	
<p>The members of IQAC regularly hold meetings through which monitoring of all seminal academic activities including research projects undertaken by the individual teachers of the respective departments are monitored.</p>	
<p>The IQAC regularly seeks funding through schemes and instigates utilization and application. A healthy body inspires a healthy mind. All the major committees of the College are represented in the IQAC. The Students' Wing meets periodically to plan activities which will enhance the quality of student life on campus.</p>	
<p>The IQAC comprising of Senior Faculty members headed by the Principal cover the aspect of research promotion in its regular meetings. Whenever need arises the IQAC keeps open the option of expert consultation. Green initiatives undertaken: Campus cleanliness drives initiated under Swacch Bharat Mission. Dustbins were placed at strategic points and composting pits were created.</p>	
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	

Plan of Action	Achievements/Outcomes
To Introduce a system of academic review and maintain high academic standards.	As per the decision taken by the IQAC all of the departments have their peer review committee consisting of top most academicians of their respective subjects from the various universities. The departments submitted their annual progress report to the review committee for which the peer review committee after assessing the progress report gave their suggestions for the further improvement in the their respective departments.
Regular assessment and evaluation	Regular assessment and evaluation of all the projects, assignments, class tests, midterm exams and semester end examination is done periodically and the results are submitted as internal assessment marks to the university through the college office.
Research committee formed	IQAC Chairperson formed a research committee consisting of a Chairman (Principal), a coordinator and members drawn from Research Institutes and Industries representative members involved in research from each department, selected senior retired faculties and few research students. The committee meets periodically to take steps, suggests ways and monitors Research activities.
Encouragement to the students for joining coaching classes for competitive exams.	The IQAC encourages the students to appear for competitive exam by providing UGC sponsored coaching for Banking, NET, SET etc. 198 students attended the classes from the various streams of courses.
To promote Industry linkage	For giving maximum exposure to the students of commerce, IT and skilled courses. The IQAC members discussed about having maximum linkages with various industries and multinational companies for the better placements in their respective fields.
Encouraging the faculty to participate in International/National/state/regional Conferences organized Overseas	The IQAC members proposed their plans for encouraging the faculty members of the college to participate in International/National/state/regional Conference organized overseas.
Financial aid to the students	It has been decided to give financial aid in the form of fee concession, free books, free hostel facilities, free food to the outstanding students in the field of sports and academics. It has

	also been decided to give maximum exposure to the SC, BC, OBC students regarding the scholarship scheme promoted by the government. So as maximum students should make use of this scheme.
To encourage various clubs of the college to conduct activities with considerable participation from the students.	The IQAC members proposed their plans for encouraging the various clubs of the college for conducting numerous activities with maximum participation from the students. The members also emphasized on the promotion of Punjabi Culture.
Regarding reforming the feedback mechanism	The college has active feedback mechanism but the discussion was organized with the members of IQAC to have quick and better feedback for enhancing the quality of education in the institute.
To encourage all the Departments to conduct National Seminars.	It has been decided that at least one National and two State Level and International seminar if possible be organized by each department inviting the top most academicians of national and international repute to update the knowledge of the students and the teachers.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Management</td> <td style="text-align: center;">18-Jul-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Management	18-Jul-2019
Name of Statutory Body	Meeting Date				
Management	18-Jul-2019				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	14-Jan-2020				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College ensures a system of participative management whereby				

information flow and decision making processes are systematized and channelled through all key constituents of the College. The suggestions given by the Governing Body, the Management Committee and the Finance Committee are implemented by the various administrative offices, under the leadership and guidance of the Principal. The Heads of departments ensure the smooth functioning of the activities of the department in collaboration with other members of the department. Regular meetings of the Staff Council are held to discuss and decide on matters relating to academics and administration. For the smooth and effective functioning of the College, interactions with stakeholders comprising faculty, parents, alumnae and the students, are regularly organised. Feedback received from faculty, students, alumnae and other stakeholders are considered for continuous review and revision which are relevant to the changing needs of higher education.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The over-riding theme that guides all activity and conduct at the Dev Samaj College for Women (DSCW) is its Vision, Mission and Values. The delivery mechanism for our curriculum is aligned to the following behaviours to ensure immersed and embedded learning capabilities viz. - a. Being encouraging b. Being participative c. Being collaborative and d. Ensuring lifelong learning For all the programmes (excl. B.Voc.) the curriculum is aligned, designed and prescribed by the affiliating University. For these programmes, DSCW is primarily responsible for academic planning and delivery of the curriculum in the most efficacious manner. Delivery Framework: A Team of fifteen personnel, consisting of four Senior Associate Professors, four Asst. Professors and three Researchers, three Industry Partners and two Students, constitute the Internal Quality Assessment Cell (IQAC) that is responsible for governing the Curriculum Delivery Framework. This body of knowledge meets periodically on a quarterly basis to discuss and decide changes required to make the curriculum more efficacious for delivery to students. Guiding Principles for Curriculum Delivery: The following guiding principles are prescribed for this Committee to help deliver the University prescribed Curriculum - 1. Simplifying the Complex 2. Applicability 3. Abreast with the times 4. Agile & nimble 5. Balanced 6. 360o feedback 7. International standards The IQAC prepares the Academic Calendar of the college and ensures alignment to the prescribed curriculum via audits and regular meetings. IQAC formed the academic calendars and ensure the proper implementation of the same by all the departments. The faculty is

mentored by IQAC and HODs towards inculcating innovative teaching methods. World-class educational standards include specific learning techniques viz. - student-centric delivery methods, participative techniques, experiential learning, cartooning, storytelling, problem solving and active learning. Faculty is encouraged towards extensive use of audio-visual digital delivery methods viz. PPTs, smart classrooms, virtual classroom, audio video recording centre, video lectures, software applications, models & frameworks, informatics, charts, animation etc.. These tools of learning have been integrated and deployed at the pedagogic level to increase efficacy of the curriculum delivery. Online NPTEL, SWAYAM courses are available for the students for delivering the subject knowledge. The college also provides a 100 Mbps wi-fi internet connectivity. The college has a strong Internal Evaluation System which is designed to periodically test and assess the comprehension and knowledge levels of students. The efficacy of the curriculum delivery is periodically checked using various mediums viz. mock tests, assignments, projects, assignments, tutorials, verbal & PowerPoint presentations, class tests, seminars, self-assessment, mid term exams, group discussions and role-plays. The college conducts periodic surveys and feedback sessions with students towards improving the curriculum delivery framework. The criteria of inquiry includes elements such as - attainment of course objectives, teaching efficacy, learning outcomes, facilities etc. Data gathered from these feedback surveys are analysed and corrective measures taken to improve delivery. The curriculum delivery performance is finally summarised and culminated via an AAA that is carried out by the Principal and the results and improvement plan is published for the subsequent year.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	2070	237

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defence	07/08/2019	288
Introduction to	07/08/2019	435



Computer Science

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Botany	14
BVoc	Nutrition and Dietetics	26
MSc	Information Technology	59
MSc	Zoology	34
BVoc	Textile and Fashion Technology	69
BVoc	Hospital Administration And Management	13
BVoc	Global Professional & Beauty Aesthetics	104
MSc	Cosmetology and Health care	21
BCA	Bachelor of Computer Application	42

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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution collects stakeholder feedback every year for UG and PG programs. Feedbacks from Students, Faculty, Parents, Alumni, Employer, and Professional bodies are considered for continuous improvements in curriculum and other academic aspects. Inputs collected from all the stakeholders are analyzed and put forth in Program Assessment Committee (PAC) and Department Academic Committee (DAC). The reviewed and valid inputs regarding curriculum, course contents, etc. are put forth in the Board of Studies (Skilled Courses) (BoS) for approval. After getting approval in BoS, the curriculum with the incorporation of recommended changes if any is sent to Academic Council for their final endorsement.</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BVoc	Hospitality and Tourism	50	15	15
BVoc	Journalism and Mass Communication	50	14	14
BVoc	Hospital Administration and Management	50	30	30
BVoc	Textile and Fashion Technology	50	30	30
BVoc	Global Professional and Beauty Aesthetics	50	50	50
BSc(Agriculture)	Bachelor of Science in Agriculture	40	17	17
BCom	Bachelor of Commerce	120	80	80
BVoc	Nutrition and Dietetics	50	16	16
BCA	Bachelor of Computer Application	160	54	54
BVoc	Food Processing and Preservation	50	16	16
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1624	507	76	30	12

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
118	118	10	20	15	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

**Mentoring System** The process of Mentoring is an individualized form of counseling and guidance activities. It addresses the needs of the students to have a friend, a counselor and a confidante on the campus. The practice is aimed at fostering a better rapport between the students and the teachers at a personal level. Effective mentoring begins with the faculty and depends upon the healthy relationship between faculty and students.

**Mentor** A mentor is a teacher acting both as a friend and a role model who supports and encourages a student in her academic and personal growth. The mentor guides a student in her academic pursuits and emotional and psychological development, particularly in the latter's transition phase. The mentor also guides his/her wards in how much they should try to achieve and how. Dev Samaj College for Women has adopted and implemented a Mentoring System as a student support measure. The system, though flexible, functions along well-defined lines.

Each faculty member is the mentor of a group of 25 to 30 students allocated to him/her by the Head of the Department. The teacher mentor collects personal information from the ward without touching sensitive issues or forcing any information out of the wards and then provides the needed counseling to the wards. Critical issues are brought in the notice of the Head of the Department. The teacher meets the wards informally outside class hours as well and guides them regarding their career options. A documented record of the mentoring process is maintained by the mentor teacher and the Head of the Department for reference purposes. Types of Mentoring:

- Professional Guidance – regarding professional goals, selection of career, higher education.
- Career advancement – regarding self-employment opportunities, entrepreneurship development, morale, honesty, and integrity required for career growth.
- Course-specific – regarding attendance and performance in the present semester and overall performance in the previous semester.
- Lab-specific – regarding Do's and Don'ts in the lab.

**Responsibilities: The Mentor**

- Meets the group of students at least twice a month.
- Continuously monitors, counsels, guides and motivates the students in all academic matters.
- Advises students regarding choice of electives, project, summer training etc.
- Contacts parents/guardians if situation demands e.g. academic irregularities, negative behavioral changes and interpersonal relations, detrimental activities etc.
- Advises students in their career development/professional guidance.
- Keeps contact with the students even after their graduation.
- Intimates HOD and suggest if any administrative action is called for.
- Maintains a detail progressive record of the student.
- Maintains a brief but clear record of all discussions with students.

**The HOD**

- Meets all mentor of his/her department at least once a month to review the proper implementation of the system
- Advises mentors wherever necessary.
- Initiates administrative action on a student when necessary.
- Keeps the head of the institute informed.

**The Academic Council** The academic council of the institution discusses mentoring related issues at least once a semester during its meetings and revises/upgrades the system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2287	118	1:19

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
76	60	16	1	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mrs. Sapna	Assistant Professor	Appreciation Certificate from Youth Services Department for Social Work
2019	Mrs. Sapna	Assistant Professor	Got Appreciation from Mayank Foundation for

			launching of project Disha Parivartan
2019	Mrs. Sapna	Assistant Professor	Award from Municipality for Social Service on Womens Day
2019	Mrs. Sapna	Assistant Professor	Certificate from the Department of Health and Family Welfare Punjab for attending training on Mental health
2020	Mrs. Navdeep Kaur	Associate Professor	Appreciation Certificate from the District Administration on Republic Day
2020	Ms. Paramvir Kaur	Assistant Professor	Appreciation Certificate from Nagar Council Ferozepur for Social Work
2020	Ms. Palwinder Kaur	Assistant Professor	Appreciation Certificate from the District Administration on Republic Day
2020	Mrs. Anu Nanda	Nil	Appreciation Certificate from the District Administration on Republic Day
2020	Ms. Paramvir Kaur	Assistant Professor	Appreciation Certificate from the District Administration on Republic Day

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Bachelor of Arts	2nd	09/05/2020	04/12/2020
BA	Bachelor of Arts Bachelor of Arts	4th	09/05/2020	17/12/2020

BA	Bachelor of Arts	6th	09/05/2020	17/10/2020
BCA	Bachelor of Computer Application	2nd	09/05/2020	06/11/2020
BCA	Bachelor of Computer Application	4th	09/05/2020	09/12/2020
BCA	Bachelor of Computer Application	6th	09/05/2020	09/10/2020
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Structured and transparent Evaluation System is necessary for monitoring the progress of students' learning. The Institute attempts to evaluate the students on two types of parameters viz. Qualitative and Quantitative. Both types of evaluation are necessary for understanding the effectiveness of teaching learning process. Quantitative evaluation is easily measurable whereas qualitative evaluation is difficult to measure. However, the Institute adopts an objective mechanism so that qualitative measure can be converted into quantitative measure to make evaluation more transparent. The Institute constantly reviews the mechanism of evaluation to understand its effectiveness and make it student centric. Need for Reform As the Institute is an affiliated college of the University, it has External and Internal Evaluation system with a weight ratio of 80:20. The University has 80 control whereas the Institute has a mere 20. The internal evaluation constitutes 20 marks in each subject in all semesters. The continuous internal evaluation is designed for these 20 marks based on various parameters listed as below: 1.Performance in class test 2.Attendance and Class conduct 3.Assignments 4.Participation and Contribution in Events/Activities 5.Behaviour The Institute over the past few years has been following a standard norm of giving equal weightage of 4 of 20 (or 4 marks) to each of these parameters. However, it was observed that there was a lot of subjectivity involved in this type of evaluation mechanism. Like for instance, the number of assignments in different subjects varied, the judgment on class conduct and participation of students in activities was not uniform, hence there was a need to reform the entire system. With the advent of IQAC and its noteworthy concern about this issue, the Institute took a review of this mechanism. The IQAC, then initiated the process of designing and implementing a novel idea of Credit Based Assessment @ DSCW (CBA) where the student has to earn certain number of credits in order to gain internal marks. Credits are assigned in the following areas throughout the semesters. • Overall Academic Attendance (Classroom Attendance) • Participation in Activities/ Projects • Participation in Committees/Clubs and Associations • Performance in Class Tests Examinations/Assignments • Behaviour/Conduct Credit earning system is designed for each of these areas and minimum and maximum criteria are set in each of these areas. A student has to earn minimum credit points in each of these areas and a maximum limit of earning credit points in each of these areas is also set. The primary premise of CBA has been that each student learns in a different manner and hence the manner in which a student wishes to learn has to be made available to the student. In CBA the students are provided with a large degree of freedom in the way in which they wish to learn and earn credits. This system ensures involvement of students in all the areas of learning activities and gives all students an equal opportunity to score good credit points thereby getting good internal marks.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution plans and organises the teaching learning and evaluation schedules keeping the curriculum and the academic year in mind. The working days are fixed as per University norms. The academic calendar is prepared as per the guidelines of the University by a committee set up by the Principal and contains detailed information for the benefit of students, teachers and parents. The contents include the College crest and Motto with a description, helpful phone numbers, space for entering the personal details of the students, information about DSCW, the patron of the College, the aims and objectives of the College, the names of the Teachers (Department wise) and their phone numbers, a list of Associations and their Presidents (staff), a list of class guides, deans, schedule of programmes and holidays, general regulations, fee regulations, rules for attendance and leave, College examination schedule, library rules, rules regarding issue of certificates, heads and members of various College committees, calendar with information about working days, holidays and examination dates. Before the commencement of a new academic year, a staff meeting is conducted in which detailed discussion of teaching-learning evaluation scheme is made and each department is assigned the task of preparing the teaching-learning evaluation plan based on which the continuous internal evaluation could be envisaged. The evaluation scheme prepared by the College is consistent with the University norms and regulations. The evaluation scheme is discussed in the staff meeting and at the departmental meetings. The plan of evaluation includes class tests, oral tests, open book tests, subject quizzes, Internal Assessment Tests, assignments, special tests for advanced and slow learners etc. The evaluation plan also includes the date, time and month of examinations, answer scripts to be returned to the students after the evaluation, submission of the marks to the office, display of internal assessment marks on the notice board etc. The teaching, learning and evaluation plan is recorded in the work diary maintained by the individual faculty member of the respective departments. The plan of teaching, learning and evaluation is submitted to IQAC which monitors its implementation. The evaluation schedules of both internal and end semester examinations are informed to the students in the beginning of the year through the College calendar. Timely reminders are given from time to time through notices, announcements and SMS messages. The academic calendar is strictly adhered to. All details about the internal examinations, assignments, student seminars and end semester examinations, extracurricular co curricular activities, the last working day, revision holidays, etc., are made known to the students at the beginning of the semester itself so that it helps them plan their studies accordingly. The College also follows a definite schedule for all co curricular and extracurricular activities. The work diaries maintained by each teacher are documents which clearly show the teaching plans, tasks accomplished and schedules adhered to. The work diaries are regularly monitored.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://dscw.in/#>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

Post Graduate	MA	English	17	17	100
Under Graduate	BVoc	Hospital Administration and Management	14	14	100
Under Graduate	BVoc	Textile and Fashion Technology	21	21	100
Under Graduate	BVoc	Global Professional Beauty and Aesthetics	26	26	100
Under Graduate	BSc	Science	134	133	99.25
Under Graduate	BA	Humanities	142	140	98.59
Under Graduate	BCA	Computer	42	42	100
Under Graduate	BCom	Commerce	65	65	100
Post Graduate	MA	Hindi	6	6	100
Post Graduate	MA	Punjabi	14	14	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://dscw.in>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	IMPRESS ICSSR	300000	Nil
Minor Projects	365	IMPRESS ICSSR	300000	90000
Minor Projects	365	IMPRESS ICSSR	400000	Nil
Major Projects	365	IMPRESS ICSSR	400000	Nil
Major Projects	730	IMPRESS ICSSR	500000	Nil
Major Projects	730	IMPRESS ICSSR	1000000	300000

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on International Breastfeeding Week	Home Science and Fashion Designing	06/08/2019
Emerging issues Challenges	Cosmetology and Health care	12/08/2019
Intellectual Property Rights in Tourism	Hospitality and Tourism	13/10/2019
Seminar on IPR	Cosmetology and Health care	10/01/2020
Workshop on Textile Printing Methods	Home Science and Fashion Designing	08/02/2020
Seminar on "Intellectual Property Rights (IPRs) in the Cloud"	Computer Science	10/02/2020
Seminar on Media Ke Shetra Mein Hindi Bhasha ki Sambhavnayein	Hindi	12/03/2020
Workshop on Handicraft Articles	Home Science and Fashion Designing	28/08/2019
Workshop on Handmade Accessories	Home Science and Fashion Designing Home Science and Fashion Designing	28/08/2019
Workshop on Peerhi making	Punjabi	30/08/2019
Workshop on Jewellery Making	Home Science and Fashion Designing	03/09/2019
Seminar on Career Guidance and Job Opportunities	Cosmetology and Health care	16/09/2019
Seminar on Entrepreneurship Development Program	Cosmetology and Health care	16/09/2019
Workshop on Bottle Art	Home Science and Fashion Designing	16/09/2019
a workshop on Computerized Embroidery Machine and Textile CAD	Home Science and Fashion Designing	26/09/2019
Workshop on Different Biscuits	Home Science and Fashion Designing	02/10/2019
The Importance of Entrepreneurship to Hospitality, Leisure, Sport and Tourism	Hospitality Tourism and Management	08/10/2019
Workshop on Organizing Best Out of Waste	Hospital Administration and Management	27/01/2020



### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Mental Health Training	Mrs. Sapna	Dept. of Health and Family Welfare	05/02/2020	Certificate
Social Work	Mrs. Sapna	Municipal Council	08/03/2020	Certificate
Launching Project Disha Parivartan	Mrs. Sapna	Mayank Foundation	26/01/2020	Certificate
Social Work	Mrs. Sapna	Youth Service Department	26/08/2019	Certificate
Cultural Participation	Mrs. Navdeep Kaur	District Administration	26/01/2020	Certificate
Cultural Participation	Mrs. Palwinder Kaur	District Administration	26/01/2020	Certificate
Cultural Participation	Mrs. Anu Nanda	District Administration	26/01/2020	Certificate
Cultural Participation	Ms. Paramvir kaur	District Administration	26/01/2020	Certificate

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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Incubation Centre of Dev Samaj College for Women	ICDSC	DSCW	ICDSC	Skilled and Research	15/02/2019

[View File](#)

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Punjabi	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	6.2
National	History	1	4.9
National	Zoology	1	2.3

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	1
Mathematics	12
Commerce	1
English	7
Zoology	1
Punjabi	1
Economics	2
Political Science	1
Hospital Administration and Management	2
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Termite's potential in solid waste management in Himachal Pradesh: A mini review.	Radhika Sharma, Ramneek Kaur, Neha Rana, Asha Poonia, Duni Chand Rana, Suresh Attri	Waste Management Research.	2020	1	Department of Zoology, Dev Samaj College, Ferozpur, India	1
Dynamical Behavior of Two Toxic Relasing Competing Species in Presence of Predator	Nishant Juneja	Differen tial Equations and Dynamical Systems	2019	0	I.K.G Punjab Technical University , Kapurthala	Nil
Eight new records of corticioid fungi from India	DR MANINDER KAUR	CZECH MYCOLOGY	2019	0	Department of Botany, Punjabi Un iversity, Patiala, 147002, Punjab,	Nil

					India	
Some new records of resupinate non-poroid fungi from Himachal Pradesh	DR. MANINDER KAUR	KAVAKA	2019	2	Department of Botany, Dev Samaj College for Women Ferozepur 152002	2
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Eight new records of corticioid fungi from India	Dr. Maninder Kaur	CZECH MYCOLOGY	2019	Null	Null	Department of Botany, Punjabi University, Patiala, 147002, Punjab, India
Termite's potential in solid waste management in Himachal Pradesh: A mini review.	Radhika Sharma, Ramneek Kaur, Neha Rana, Asha Poonia, Duni Chand Rana, Suresh Attri	Waste Management Research.	2020	Null	1	Department of Zoology, Dev Samaj College, Ferozpur, India
Some new records of resupinate non-poroid fungi from Himachal Pradesh	Dr. Maninder Kaur	KAVAKA	2019	Null	2	Department of Botany, Dev Samaj College for Women Ferozepur 152002
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	79	237	1	2
Presented papers	7	26	1	2
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on Parents for Teaching Life Skills to their children	NSS/Rotary Club	8	45
Workshop on Punjab Heritage Items under Save our culture	NSS/Lions Club	5	55
Workshop on Fish Farming	NSS/Lions Club	22	84
Swachta Pakhwada	NSS/ MUNICIPALITY AUTHORITIES	15	75
Tree Plantation Programme	NSS/ MAYANK FOUNDATION	4	23
Visit to Gol Baggh Basti	NSS/ Rotary Club	7	80
Visit to Baggawali Basti	NSS/ LION CLUB	7	72
Rally and Poster Making on Independence Day	NSS/ AMIT FOUNDATION	23	122
Sadhbawna Diwas (Oath)	NSS/ MUNICIPALITY	4	40
Visit to Service Resource Centre (Disabled School)	NSS/ SBI	7	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Awareness Rally in Residential and Commercial Area	Declared Swachhata Champion by Municipal Council	Municipal Committee ferozepur	1
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Awareness Programme	NSS/Rotary Club	Awareness Programme on Parents for Teaching Life Skills to their children	7	100
Heritage Programme	NSS/Lions Club	Workshop on Punjab Heritage Items under Save our culture	4	40
Swachh Bharat abhiyan	NSS/ MUNICIPALITY AUTHORITIES	Swachta Pakhwada	7	75
Swachh Bharat abhiyan	NSS/ MAYANK FOUNDATION	Tree Plantation Programme	7	23
Swachh Bharat abhiyan	NSS/ Rotary Club	Visit to Gol Baggh Basti	4	80
Swachh Bharat abhiyan	NSS/ LION CLUB	Visit to Baggawali Basti	15	72
Community Development	NSS/ SBI	Visit to Service Resource Centre (Disabled School)	8	100
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Major Projects	1	ICSSR IMPRESS	730
Minor Projects	1	ICSSR IMPRESS	365
Minor Projects	1	ICSSR IMPRESS	365
Minor Projects	1	ICSSR IMPRESS	365
Minor Projects	1	ICSSR IMPRESS	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Guest Lecture	Guest lecture on breast feeding	Department of Hospital Administration	05/08/2019	05/08/2019	62

		Management			
Industrial Visit	Field Trip	Civil Hospital, Ferozepur	09/08/2019	09/08/2019	54
Educational	NAAC Sponsored National Seminar : Emerging Trends In Higher Education And Its Impact On Society	S.D. College for Women, Moga	31/08/2019	31/08/2019	45
Educational	Teachers Day celebration	Department of Hospital Administration Management	05/09/2019	05/09/2019	44
Industrial Visit	Field Trip	IVY Hospital, Amritsar	23/09/2019	23/09/2019	54
Industrial Visit	Field Trip	Sankara Eye Hospital, Ludhiana	02/11/2020	02/11/2020	20
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tata Institutue of Social Science, Mumbai	02/08/2019	To promote mutual cooperation in education, skill development and research activities and establish framework for programmes of exchange and collaboration in areas Education, Research and Skill Development for mutual benefit	22
Lakshmibai College, University of Delhi, Delhi	09/08/2020	To promote mutual cooperation in education, skill development and research activities and establish	17

		framework for programmes of exchange and collaboration in areas Education, Research and Skill Development for mutual benefit	
Mr. Palwinder Singh	17/06/2020	To provide the opportunities for activities and programs such as teaching, research, exchange of faculty and students and staff development that will foster and develop the collaborative relationship	42
Satyawati College, University of Delhi, Delhi	07/08/2019	To promote mutual cooperation in education, skill development and research activities and establish framework for programmes of exchange and collaboration in areas Education, Research and Skill Development for mutual benefit	22
Dayal Singh College, University of Delhi, Delhi	02/09/2019	To promote mutual cooperation in education, skill development and research activities and establish framework for programmes of exchange and collaboration in areas Education, Research and Skill Development for mutual benefit	22
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## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
--	--

1310	1316.88
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#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBSYS	Fully	LibSys 4th Version	2012

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17042	Nill	111	20157	17153	20157
Reference Books	966	Nill	5	1713	971	1713
e-Books	775514	19470	Nill	Nill	775514	19470
Journals	78	333528	31	56888	109	390416
e-Journals	11000	Nill	Nill	Nill	11000	Nill
Digital Database	30	Nill	Nill	Nill	30	Nill
CD & Video	236	Nill	Nill	Nill	236	Nill
Library Automation	2012	457838	Nill	Nill	2012	457838
Weeding (hard &	7305	Nill	16	2711	7321	2711



soft)						
Others(s pecify)	42	77245	41	78215	83	155460
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	363	9	6	14	0	14	19	100	0
Added	12	4	0	0	0	0	2	0	0
<b>Total</b>	<b>375</b>	<b>13</b>	<b>6</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>21</b>	<b>100</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Auditorium Remote and Media center facilities	<a href="https://youtu.be/bvo0Sp88Vxs">https://youtu.be/bvo0Sp88Vxs</a>
Lecture Capturing System PG Deptt. of Mathematics	<a href="https://youtu.be/WKidGF5M9mo">https://youtu.be/WKidGF5M9mo</a>
Advance English Language communications skills Lab. Audio Visual recording, LCS and Remote and media center facilities	<a href="https://youtu.be/hDwb1BihdGg">https://youtu.be/hDwb1BihdGg</a>
LCS - Smart Classroom	<a href="https://youtu.be/cGR5hqvRt-M">https://youtu.be/cGR5hqvRt-M</a>
Faculty orientation Smart Class Room	<a href="https://youtu.be/uXEmMhAgabE">https://youtu.be/uXEmMhAgabE</a>
Alumnae Speak so	<a href="https://youtu.be/uXEmMhAgabE">https://youtu.be/uXEmMhAgabE</a>
Department of Zoology LCS	<a href="https://youtu.be/Sr9y7A4bgsU">https://youtu.be/Sr9y7A4bgsU</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

Nil	12.48	Nil	95.03
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Well-written policies and procedures can help boost institutional accountability and transparency, and act as indispensable factors for quality improvement. Such procedures are considered to be the 'heart and soul' of quality of the institution. The Governing Body and the Principal ensure the availability of latest equipments and up-to-date infrastructure in the institution. The college Development committee involves its appointed people to provide a safe, functional, clean and scenic campus environment for students, faculty, staff and the visitors There is a systematic procedure for the purchase as well as maintenance of these infrastructural facilities including all sorts of equipments. Standard Operating Procedures (SOP) are available for maintaining and utilizing physical, academic and support facilities as listed below: 1 S.O.P - General Maintenance 2 S.O.P - Computers and Networking maintenance 3 S.O.P - Electrical equipment maintenance 4 S.O.P - Mechanical maintenance 5 S.O.P - Civil maintenance 6 S.O.P - Stock Verification • The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. • Infrastructure related problems are attended promptly by the maintenance staff under the supervision of the officer deputed by Dean, College Development. A series of process maps and SOPs have been developed for maintenance and various purchase activities connected to infrastructural maintenance. • The development officer also coordinates for disaster preparedness (like fire, earthquake, etc). He is responsible for conducting mock drills with staff and students for disaster preparedness. Apart from the indoor facilities, he also sees to the maintenance of the outdoor areas such as- playground, parking areas, lawns, gardens etc. • The maintenance of buildings, classrooms and laboratories is monitored by Dean. The officer deputed by him works with a group of maintenance and support staff to ensure that the buildings, equipments, and all other infrastructural facilities of the College are continually kept in good condition. It is his responsibility to ensure the cleanliness of the facilities and the surroundings. • A strong contingent of personnel associated with the College Development unit has been appointed on permanent basis for the maintenance of the premises. The entire team takes care of operations, maintenance and upkeep of the facilities in the premises. • Some facilities like House Keeping, Cooking, Laundry etc for Resident students have been outsourced to professional agencies. • Mechanized cleaning of roads, spraying of Mosquito repellent etc. is done in each building on the campus, including classrooms, labs, seminar halls playgrounds etc., and is attended/supervised by the supervisor of the Maintenance Team. • The Institute is well barricaded with boundary wall with security guards guarding the campus placed at all important locations. The surveillance of main gate is provided with CCTV 247. • A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame.

[https://assessmentonline.naac.gov.in/storage/app/hei/SSR/6707/4.4.2\\_1551184284\\_2844.pdf](https://assessmentonline.naac.gov.in/storage/app/hei/SSR/6707/4.4.2_1551184284_2844.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Concession	560	7155442
Financial Support from Other Sources			
a) National	Punjab University Scholarship, National Scholarship	72	0
b) International	NA	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling to Students	08/11/2019	20	Mrs. Madhu Gautam HOD Post Graduate Department of Hindi
Seminar on Creative Skill	07/11/2019	120	Dr. Rajinder Toki, Associate Professor, (Rtd.) A.S. College Khanna
Seminar on Stress Management	04/11/2019	56	Mrs. Balveen Kaur, Assistant Professor, D.A.V. College, Ferozepur
Personality Development Programm	19/09/2019	39	Dr. (Mrs.) Madhu Prashar, Secretary Dev Samaj College for Women, Ferozepur
Stress Management	13/09/2019	25	Ms. Roopkamal Chawla, Ms Etti Sharma, Asst. Professor, DSCW
Workshop on Corporate Grooming Etiquette, HR Round Interview and Group discussion	12/09/2019	40	Mr. Shiv Sethi , Assistant Professor, Department of Functional English, DSCW, FZR
Seminar on Career Counseling	10/09/2019	50	Mr. Parikshit, Mindler Education Private Limited, New Delhi
Group Discussion on Corporate Grooming Etiquette	19/08/2019	30	Ms. Rabia, , Asst. Prof. Deptt. Of English, DSCW
Lecture on Soft Skill Development	14/08/2019	35	Mrs. Kanika, Department of Cosmetology Health Care, DSCW, FZR

Stress Management	13/08/2019	40	Mr. Deepak Sharma, Officiating Principal Govt. Senior Secondary School Bagge Ke Pippal
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance on Competitive Exams and Career Counselling	185	719	15	20
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
25	25	14

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Infosys , Delhi Heart Institute, IVY Hospital	45	17
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	26	Bachelor of Commerce	Commerce	Dev Samaj College for Women, FZR	M.Com
2019	14	Bachelor of Arts	Humanities	Dev Samaj College for Women	M.A English

2019	3	Bachelor of Arts	Humanities	Dev samaj College for Women	M.A Hindi
2019	4	Bachelor of Arts	Humanities	Dev samaj College for Women	M.A. History
2019	8	Bachelor of Arts	Humanities	Dev samaj College for Women	M.A Punjabi
2019	13	Bachelor of Computer Application	Computer Science	Dev Samaj College for Women	M.Sc. IT
2019	12	Bachelor of Science	Science	Dev Samaj College for Women	M.Sc. Botany
2019	8	B.Voc. in Global Professional and Beauty Aesthetics	GPBA	Dev Samaj College for Women	M.Sc. Cosmetology and Health Care

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
GATE	2
Any Other	2

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
A Talent Hunt competition for cultural programme and other activities	College	300
Inter-College Heritage Quiz Competition	Inter College	21
Inter College Mime competition on the theme of Social Issues	Inter College	46
One Act Play Competition On the theme of Beti Bachao	Inter College	47

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2020	Nill	National	1	Nill	Nill	Kritika Dhawan
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

DSCW has an active Students' Council which provides the students a platform to share their ideas and an opportunity to sharpen their leadership skills along with inducing feeling of responsibility. It comprises Head Girl, Vice Head Girl, Secretary, Joint Secretary and five Executive Members. The Class representatives, are elected directly at the class level elect all the office bearers. This enables the students to have basic knowledge of the democratic and electoral system of our country. They represent students' grievances to get them redressed through the Grievance Redressal Cell and the Principal. The Principal frequently meets the students' council. The participatory mechanism facilitates the student's representation in various academic and administrative bodies/committees, these include Internal Quality Assurance Cell (IQAC): Student representatives are nominated for this cell who participate in the decisions regarding the quality initiatives of the institute. Women Welfare committee: The girl students from the final year are made part of the committee to address issues on women welfare. Library Committee: Student representatives are nominated for the library committee to address the issues on procurement of new titles, issue and renewals of the books and any additional material required Sports Committee: Student representatives give valid suggestions towards the sports activities within the institute and also address the adequacy of the infrastructure and other facilities. Canteen Committee: The quality and hygiene of the canteen is monitored by student representatives along with the other nominated faculty members. They visit the canteen frequently and collect feedback from peers and also continuously monitor the quality and quantity of the food served. Hostel Committee: The hostel committee play major role regarding food quality, hygiene and other general facilities. Also it voluntarily monitors day to day activities and bring to the notice of the warden immediately. Fest Organizing Committee: All the fests are organized and executed by the students. Student clubs actively take part in hosting there events and made them a grand success. Editorial Board, Chatak: The annual magazine consists of various academic and extracurricular achievements along with the student talents that can be exposed through story writing, poems, articles and fine arts. ECA/CCA Committee: Student clubs like Literary club, Music club, Creative Arts Club, Dramatics club, Dance club, Photography Club, Fine Arts Club and Punjabi Dance Club are involved in this committee. Women Cell and NSS/NCC/YRC Committee: Executive Committees of NSS, NCC, YRC and Women Cell have student as their members to coordinate activities. They instil community resource and time management skills among the students and help them to shed their inhibition to contribute and become partner in the development of the college the community welfare as well. Class Review Committee (CRC): It consists of HOD, faculty handling the particular section and five to six student representatives in each class meet to discuss the conduct of class work, delivery of lecture and overall discipline. Based on the minutes of the CRC meeting, action is initiated to improve the academic performance of the class.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

850

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

4

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

At DSCW, in line with our Vision, Mission and Values, we believe that we are a collective of individuals who are motivated inspired towards our Goal of making DSCW a world-class educational Institution. We believe that the path to success of Excellence, is deeply rooted in our stakeholders viz. our students, faculty, staff, benefactors, beneficiaries, academia and industry leaders. We believe that each member of DSCW is a Leader in his/her own right. It is the participative contribution of 'the many' that leads to the success of 'the collective'. In line with this belief, at DSCW we encourage the concept of 'distributed leadership' which exemplifies the principle of decentralization. The DSCW Governing Council is the supreme body that is responsible for the overall strategy for our Institution. The Strategy is then broken down into a set of 'Functional Areas' that need focused attention from smaller bodies of experts, leaders and executors. These Functional Areas then become the 'areas of improvement' and each body manages these areas with the intent to not only manage it but instead, infuses the area with best practices and meritorious processes that allow them to function seamlessly. This is achieved by designing, creating and operationalizing our chosen actions, through smaller entities viz. 1. Committees 2. Cells 3. Departments 4. Councils 5. Advisory Boards and 6. Subject Matter Experts (SMEs) Leadership and participants for each of these entities are chosen/nominated from amongst our stakeholders based on their - interest, expertise and experiences. This allows DSCW Management to 'decentralise' decision-making, improving efficiencies, time to execution and encourages a focussed Quality approach towards that specific functional area. Each entity is designed and empowered using a pre-defined set of 'Criteria for Success' and 'Desired Outcomes'. It is built as an autonomous body that can take independent decisions firmly grounded and guided by Financial, Operational and Academic guidelines/policies. Participation from students, faculty, non-teaching staff and other stakeholders, allows each individual to take ownership and accountability for the Goals of the Institution. This fosters - teamwork, responsibility, organisational and leadership skill-building at DSCW. Participation at all levels allows the cross-pollination of ideas and increased engagement collaboration within the Institution. Financial, Compliance Regulatory diligence is achieved through - periodic reviews, process checks balances, random audits and deep engagement by the Executive Leadership. Case Study: Establishment of DDU Kaushal Kendra at DSCW During this process each and every part of the organization came together to help in establishing and implementing the skill-based courses in the institution. The role of the management for idea conceptualisation, involvement of the IQAC department, all the HODs, stakeholders, Academic Council, Examination Committee, Training and Placement Cell Committee, Finance Committee, Infrastructure Committee, Publicity and Public Relations Committee, Purchase Committee and B.Voc.

Admission Committee, Panjab University, University Grants Commission were involved to deal with the variety of different aspects that needed to be taken care of. Not only this, each involved member was found enthusiastically working day in and day out so that related charges could be best dispensed with.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>Education is advancing fast. It is dynamic and catalytic these days. Technology has paced up the game. The global arena of education hosts cut throat competition and in such a scenario as this one needs to be well equipped. Infrastructure is a potent weapon to emerge as winner in this throttle. It provides a stronghold which is capable of nurturing and nourishing talent not bound by any means, rather sky is the limit for this talent for it is well connected and well equipped. Thus, DSCW persistently strives to create and enhance the infrastructure, laying a sound foundation for effective teaching and learning.</p>
Examination and Evaluation	<p>DSCW is known for its meticulousness. The Examination process is similarly devised. DSCW understands very well that the examination related grievances are not merely those related to the evaluation of answer sheets. 20 of the marks are evaluated by the college as Internal assessment based on attendance, monthly test and assignment rest 80 is evaluated by the university though theory examination and Practical's. Class assessment tests are conducted on frequent intervals and the teachers make an analysis of the performance of students after every internal test. Assignment are given for evaluation of the students Seminar are held in PG Courses (included in their syllabus ) for their evaluation Self study Paper is included in PG Courses and evaluated through Practicals. Communication Skills (Theory Paper included in PG Syllabus) is developed evaluated through examination and regular practice. The rules, processes, categories of offences and corresponding penalties relating to</p>



	<p>adoption of unfair means by students during University examinations were reviewed and subsequently revised to deter the students from adoption of Unfair Means during the University examinations.</p>
<p>Research and Development</p>	<p>Institute is having separate Research and Development Cell (RDC) which was inaugurated by Smt. Maneka Gandhi, Union minister for Women and Child Development. DSCW has initiated many measures in promoting research activities and created an ecosystem for innovation through centers like incubation and other promotional cells/committees. The institute has a dedicated Research and Development Cell which aims at nurturing research culture in the college by promoting research activities. It encourages the faculty and the students also to undertake the research in newly emerging frontier areas of Science, Commerce, Skilled and Humanities including multidisciplinary fields. This is promoted through enhancing the general research capability by way of participating in conferences, seminars, workshops, project competitions, Training programs etc. To promote an entrepreneurial mindset, institution has an entrepreneurship development cell, that encourages forging a relationship between the industry and the institution. Individual department interacts with industry to ascertain its needs to fill the gap in the curriculum. The gap is filled by arranging workshops addressed by the industry personals.</p>
<p>Curriculum Development</p>	<p>The Panjab University constitutes the BOS for each subject prescribes the details of the curriculum. Workshops on new syllabi are conducted and are reviewed periodically through the BOS. Teachers from the faculty associate themselves with the subject associations in preparing question banks. Many staff members are active members and office bearers of Subject Associations, Academic Council, and BOS of the University. Structured committees at the department level of DSCW with domain experts from reputed organizations/industry design the curriculum of B.Voc. and innovative skilled development courses at UG and</p>

PG level keeping in mind the needs of the nation and the region. The innovative curricular design architecture by amalgamating teaching, research and outreach activities have led the institution to the present level of College of Excellence. Inclusive education is our focus for the same and we follow the #5 step formula of Curriculum Development. The curriculum is implemented keeping in mind the Curriculum lifecycle, Internationally Agreed Goals (IAGs), and core practices. Departmental meetings are held before the commencement of holidays to designate work/preplan the new session. Teachers during the holidays prepare for orientation and content teaching by doing extensive research on topics and preparing apt aids (PPTs, videos, audios, interactive games, notes etc.) for the same. The faculty complies with the institute's demand to inculcate innovative teaching methodology. Stakeholders informed and updated via media, advertisements, pre-session counseling and orientation sessions, Electronic data management and well maintained College website and other electronic systems. Annual academic calendar is issued and the teachers are given a work diary to maintain throughout the session, preplanning their lectures in advance. The department level meetings are conducted regularly to evolve appropriate action plans for the effective implementation of the curriculum in the college. Reviewing process of the curriculum holds immense value for us. Assessment of Learning. Constant feedbacks and interaction with students help in assured delivery of quality education and sustain to an environment where student teacher relationship is enhanced with new and healthier dimensions.

Library, ICT and Physical Infrastructure / Instrumentation

The library is fully automated with LIBSYS 4.0 version and the entire collection of the library can be browsed through the IP address 117.240.177.84:8080/jopac/html/SearchForm the intranet. ? A Library is one of the most important and integral part of the learning resources available at any educational institution. The library facilitates the work of the teacher and

ensures that each student has equitable access to the available learning resources. ? DSCW is proud to host not one but two Libraries in its complex. One is the primary Library and the second library is an additional state of art asset for the renewed, renovated and revamped Science Block. ? The primary library of DSCW is one of the oldest Library established in the region. It was established in the year 1934. ? It houses an enormous collection of 69,321 printed books from recognized publishing houses, 65 lakh ebooks, 6000 titles of ejournals, and around 20 databases like JSTOR, EBSCOHOST, ProQuest, MedLine etc. The library has the subscription to 59 printed journals, 40 magazines and 24 daily Newspapers. It is the only library in the region to have the proud privilege of being a host to a great collection of manuscripts and rare books. Around 280 users including students and faculty members on an average are physically using the library per day. Further, around 20000 books are circulated from the library every year. ? The Science Block Library was established in the year 2012. It houses an enormous collection of 10210 printed books from recognized publishing houses, 32569 ebooks, 721 titles of ejournals, and around 20 databases like JSTOR, EBSCOHOST, ProQuest, MedLine etc. The library has the subscription to 21 printed journals, 13 magazines and 18 daily newspapers. Around 250 users including students and faculty members on an average are physically using the library per day. ? Further, around 14000 books are circulated from the library every year. ? Both Libraries are fully equipped and fully automated through its software named as LibSys. It has been continuously updated with latest versions since the date of its purchase in 2012. It has various modules like Acquisition, Cataloguing, Circulation, Serial Control, OPAC etc. Stock verification and report generation is also carried out through LibSys. The entries of latest acquired books are updated time to time.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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Planning and Development	Yes
Administration	Yes
Finance and Accounts	Yes
Student Admission and Support	Yes
Examination	Yes

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Rukinder Kaur	Socio-Economic Conditions of British Punjab 1849-1947 A.D., DAV College, Ferozepur	Nil	Nil
2019	Mrs. Sapna	Socio-Economic Conditions of British Punjab 1849-1947 A.D., DAV College, Ferozepur	Nil	Nil
2019	Dr. Rukinder Kaur	Punjab History Conference, Punjabi University, Patiala.	Nil	Nil
2019	Dr. Raj Kumar	51th Punjab History Conference, Punjabi University, Patiala	Nil	Nil
2019	Dr. Ramneek Kaur	9th workshop on Bioinformatics and Molecular Modeling in Drug Design, Dr. B. R. Ambedkar Center for Biomedical Research, University of Delhi (North campus), Delhi 110007	Nil	Nil

2019	Dr. Raj Kumar	ICHR Sponsored National Seminar, SPM, Mukerian, Hoshiarpur, Punjab	Nil	Nil
2019	MS. Rosy	Recent Advances in Agricultural, Environmental Applied Sciences for Global Development, Y.S Parmar University of Horticulture and Forestry, Nauni Salon, H.P	Nil	Nil
2019	Mr. Shivam Kumra	Big Data Analytics Using Machine Learning Techniques, SBSSTC, Ferozepur	Nil	Nil

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One week short term training programme on Virtual Instrumentation in academics, research and	3	08/07/2019	13/07/2019	6

industry				
Workshop on MOOCs, E-Content Development and Open Educational Resources	1	27/08/2019	02/09/2019	7
AICTE sponsored 2-Weeks Faculty Development Program on Big Data Analytics Using Machine Learning Techniques held at Shaheed Bhagat Singh State Technical Campus, Ferozepur.	4	09/12/2019	20/12/2019	12
Faculty Development Programme on Recent Innovations and Technologies in Electric Vehicles	2	08/06/2020	12/06/2020	5
Open Source Tools for Research organized by Ramanujan College, New Delhi sponsored by MHRD under Pandit Maddan Mohan Malviya National Mission on Teachers and Training	3	08/06/2020	14/06/2020	7
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The Institution	The Institution	• Financially needy

provides effective welfare measures to both teaching and nonteaching staff. All statutory welfare measures are implemented. Various monetary, nonmonetary measures towards personal and professional growth are being followed to the satisfaction of the employees. Welfare measures provided include: • As per the norms of D.P.I.(C)/Panjab University/UGC, 6th Pay commission recommendations have been implemented. • Employees are covered under EPF and Gratuity. • Study, Maternity and Medical leaves are sanctioned for the required staff. • Vehicle and Laptop loans are provided for both teaching and nonteaching faculty. • Financial support for presenting papers at National/International conferences/seminars/workshops. • Job on compassionate basis to family members in case of sad demise of employee. • Incentives for outstanding research work. • Performance based Incentives. • 100 Fee concession for wards of faculty studying at DSCW. • Festival Advance. • Financial Assistance in special cases like Critical illness. • Promotion to Nonteaching under CAS scheme. • Promotion to outstanding faculty. • Full time Medical facility with qualified Doctor and nurse are available in the institution. • Sports, gym and yoga facilities are provided for staff and family. • ATM/SBI Branch facilities

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students from the Commerce faculty are loaned textbooks for each semester under the Book Bank Service in the library. • Financially needy students are allowed to pay their fees on an instalment basis if unable to make a onetime payment. • Counselling services are offered to students free of cost. Two counsellors visited the campus twice a week each, and offered their services to inhouse students last year. • Placement facilities are offered to the students through the Placement Cell - the Cell offers training sessions on resume writing and interview skills to prepare students for successful recruitment. An official website solely for placements was initiated to enable students to learn about vacancies that matched their qualifications and needs. Internship opportunities were also provided. Students were familiarised with more modern methods of recruitment such as video resumes, answering OATs (Online Aptitude Test) and Skype interviews. Approximately 72 students were placed this year. • Students are provided free access to the internet on all the computers made available for them in the college library.

are available in the campus. • Facilities for the teaching and nonteaching staff also include the DSCW State Bank of India • branch, ample parking facilities, computer centre, canteen, cooperative stores, staff quarters, • medical facilities, intercom, internet, telephone, audiovideo rooms and auditorium for the staff to have social functions.

• The management is cooperative and always ready to give financial assistance to the staff in times of distress. •

Incampus Faculty Development Programmes. •

Elaborate retirement ceremonies to honour the contribution and service of the faculty member towards the institution.

• Autonomy and Participative Decision Making. • Allocation of independent finance/budget for development of respective Departments/offices when college receives a grant and autonomy in disposal of the allocated funds. •

Free of cost semifurnished and wellmaintained residence for faculty within the college complex. • Duty leave with pay and allowances for Seminars, Workshops, Conferences etc. • Leave with pay for Orientation/Refresher Courses. • Leave for FDPs and Ph.D with pay. • Very hygienic, Ecofriendly StaffRooms/Offices with attached bathrooms • Personal Cupboards allotted. • Clean filtered drinking water dispenser for both hot and cold drinking water throughout the day. •

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Special designated areas for staff in College Canteen. • Free of cost food for Faculty in the College Mess. • Earmarked spaces/offices with infrastructure, stationary and equipment also allotted to teaching faculty handling additional charges.	Special designated areas for staff in College Canteen. • Free of cost food for Faculty in the College Mess. • Earmarked spaces/offices with infrastructure, stationary and equipment also allotted to teaching faculty handling additional charges.
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## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial planning ensures consistency of goals, aligning the growth objectives of the institute with its financial requirements. It also supports the strategic growth of the organization. To Begin with the End in Mind, the institute plans and accumulates the right amount of funds by gathering the inputs and requirements from its associated departments. • Financial Planning is exercised well in advance for the organization. Efficient Budgeting Controlled mechanism is drawn by involving various Academic Departments and Administrative Sections of the Institute. • Financial planning and review is done in periodic intervals through statutory, Finance Committee headed by Principal, Dean Administration, Management representative, Faculty and Account Personnel as members. • Finance Committee meets 4 times a year and reviews the income expenditure statements and suggest further action plan. Management through Governing Council looks in to income and expenditure pattern and pragmatic recommendations are given. • There is a wellstructured financial section and every financial transaction is recorded through software. • Financial Rules are in place in the Institute and "No Cash" Transaction System is followed. Fee • Payment is encouraged through online mode. • Flexible financial system allows spending more than the budget allocated as per the approved budget on the benefit of demands and requirements. • Optimal utilization and execution of the budget is monitored through internal and external auditing. • Internal audit is conducted on quarterly basis and the statutory external audit is conducted annually by Chartered Accountants. • All government Scholarships and Funds received from government as Grants are audited separately by the Auditor appointed by the government. • An effective financial management system is helping the institution in its overall growth.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
From Satff and Students	173400	College develop Aid Fund
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

41817829
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	Eminent Academician	Yes	IQAC
Administrative	Yes	Internal Audit Cell, Ferozepur City and M/s R.P. Malik, Chartered Accountant	Yes	M/s R.P. Malik, Chartered Accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Providing valuable suggestion for development of the institution. Pointing out the weaknesses of the college related Departments and suggesting rectification. Communicating views which the students feel shy to communicate directly to the teachers about the college and the department.

6.5.3 – Development programmes for support staff (at least three)

Computer Training of the office staff so that they are able to handle the online admission and registration of students. Support staff of Accounts department was trained by the college Support staff of the college was trained with elementary and advanced Tally utilizing fund for increasing their computer proficiency.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

During the last accreditation the NAAC Peer Team that visited the college took up some issues that they found to be needing attention. The college duly taking cognisance of the very respectable committee has made a committed effort to deliver on those issues. Here is a brief summary of the incremental improvements made: • According to the recommendations of the NAAC Peer Team in the 2nd Cycle of Accreditation, DSCW is already into the process of becoming an autonomous institution with the ultimate aim of becoming a University fully dedicated to the cause of education of women. The proposal is up for approval by the UGC. • The college has completely overhauled its Research and Development arena with acute focus. An exceptional, StateofArt Research and Development Centre has been established with grant from the UGC. Students and faculty both have taken up research study at various levels with several major/minor projects and publications in the inhouse/outhouse national/international journals. • Innovation in the HR policy has seen the advent of avantgarde methods of engagement of faculty. An experimental phase of engaging faculty online (teaching via video conferencing) and providing for flexible teaching schedules has been seeing a very positive response during its trial. If things turn out as intended, we propose to take up the issue with the affiliating university to provide for the regularization of such staff with all the benefits provided to regular staff with specification of teaching hours, schedule, days of compulsory attendance, service conditions etc.. We also intend to get them granted the status of approved teachers as granted to the regular faculty members on permanent posts and their interview be conducted on the same lines as that for the appointed permanent faculty of the college. • As the focus on Research and Development has been on the agenda since the last accreditation, DSCW has been toiling hard to gain research recognition with an impactful effort. It has been able to secure approval from the affiliating University for 8 of its departments to be centres for granting research orientation and guidance. Also 8 its faculty members have been duly approved to mentor scholars in their doctoral research. • Viability for introduction of professional programmes like MBA and five year integrated LLB was not reached at. It was discovered via surveys, research and interactions with stakeholders that these courses do not have as much demand in the area as is important for

them to be run. Rather, Vocational Courses under the DDU Scheme of the MHRD were introduced and were a huge success. • An automated cloud based campus management system was suggested by the NAAC Peer Team which found its answer in the form of 'Campus Analyser'. • A Central Instrumentation Facility providing access to all science departments for use of common, sophisticated, State of Art scientific equipment was established under the Research and Development Centre.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Seminar on IPR and Innovation	19/08/2019	19/08/2019	19/08/2019	36
2019	Seminar on Research Techniques used in Organic Synthesis	19/07/2019	19/07/2019	19/07/2019	41
2019	Seminar on ICT Skills and Employment	10/10/2019	10/10/2019	10/10/2019	37
2019	Seminar on Strees Management	04/11/2019	04/11/2019	04/11/2019	34
2019	Library Orientation Programme	22/08/2019	22/08/2019	22/08/2019	43
2020	Seminar on "Capability Enhancement Program on C ommunication Skills	20/01/2020	20/01/2020	20/01/2020	49

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Women's Day: Be Bold for Change on	18/07/2019	18/07/2019	32	6
Desk talk on Women Health and Issues	06/08/2019	06/08/2019	30	5
Sadhbawna Diwas (Oath)	20/08/2019	20/08/2019	29	6
Rally on Vatavaran Chetna Muhim	24/10/2019	24/10/2019	27	5
Vigilance Awareness Week on the topic "Integrity-A Way of Life"	31/10/2019	31/10/2019	25	4
seminar on "Strees Management"	04/11/2019	04/11/2019	31	6
Counseling Session On 'How to Cope Up With Examination Stress'	07/11/2019	07/11/2019	30	7
Enrichment program on 'Self Understanding and Stress Management'	16/11/2019	16/11/2019	28	6
Gender Sensitization Sessions	15/01/2020	15/01/2020	27	5
Rally on 'Beti Bachao Beti Padhao'	05/02/2020	05/02/2020	25	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
solar system installed for enviornmental consiousness and alternate energy. 5.7of annual power requirement met by renewable energy resources. 52.75 annual lighting power requirements met through LED bulbs. Chemical/Hazardous waste from Labs disposed as per MSDS. Production of natural colour dyes by Home Science Department. Recycle bins at all designated places/departments. Production and sale of cloth bags/rugs at college. Enhancing national consciousness/awareness/aptitude. Promotion of human values/ethics/universal values.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil

Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Any other similar facility	Yes	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/08/2019	3	Swachta Pakhwada	Social Awareness	42
2019	1	1	Nil	1	Tree Plantation drive	Deforestation	22
2019	1	1	Nil	2	Rally on Swatch Bharat	Social Awareness	78
2019	1	1	Nil	2	Rally and Poster Making competition to celebrate the Independence Day	Social Awareness	82
2019	1	1	Nil	1	awareness Lecture on Say No to Drugs	Drug Awareness	53
2019	1	1	Nil	1	lecture on Say No to Drugs	Drug Awareness	42
2019	1	1	Nil	1	workshop on Drug Addiction	Eradically Drug	32
2019	1	1	Nil	1	Interna		89

					ational Literacy Day	Literacy awareness	
2019	1	1	Nil	1	Poster making on Drug Awareness	Drug Awareness	21
2019	1	1	Nil	1	Poshan Maah	National Nutrition Mission	62
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Prospectus and college website	02/07/2019	Establishes codes of conduct for students and gives them information about reparative measures such as the AntiRagging Cell, the IQAC, the Women Empowerment Cell, the Hostel Committee, the Amalgamated Fund Committee, the Class Review Committee (CRC), Grievance Cell etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachta Pakhwada	01/08/2019	15/08/2019	42
Tree Plantation drive	06/08/2019	06/08/2019	22
Rally on Swatch Bharat	06/08/2019	06/08/2019	72
Rally and Poster Making competition to celebrate the Independence Day	13/08/2019	14/08/2019	64
Teacher's Day Celebration	05/09/2019	05/09/2019	89
International Literacy day	07/09/2019	07/09/2019	34
Poshan Maah	11/09/2019	11/09/2019	53
World Suicide Prevention Day	11/09/2019	11/09/2019	28
Hindi Divas Celebration	14/09/2019	14/09/2019	34
National Pollution Day	24/09/2019	24/09/2019	51

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The rapid development in infrastructure at local, regional and global level has led to various environmental issues. To support and build healthy environment it becomes necessary to adopt green practices. Being a leading institution of higher Education, Institute initiates the Green Campus activity which supports environmental sustainable development. 'The Green Campus' actively promotes the various programs for the environment protection and sustainability such as use of bicycles, public transport, and pedestrian friendly roads promotes plastic free campus, paperless office, green landscaping with tree and plants. Use of Bicycles, Public Transport • The institute is located at heart of Ferozpur City. • The Railway station and Bus stands are close to institute campus which benefits institute students as well as institute staff. • Railway, local and City bus routes time table is displayed on main notice board by which students and staff plan their journey accordingly. • All subside area of Ferozpur is well connected with the campus. Institute encourages all faculties and students to use public transport which saves energy resources and reduces environmental pollution. • Most of faculties those are residing at same location, pool their vehicle to reach institute which saves fuel. • Institute provides Bus facility to host elite students. Pedestrian Friendly Roads • The path from the main gate to the academic buildings has Pedestrian friendly foot paths. • The walkway is lined with trees and Solar lights. Plasticfree campus • To avoid use of plastic, preferences are given to use nonplastic items in the institute campus like in institute canteen, store, office etc. • On campus use of plastic is discouraged. • Priority is given to ecofriendly and indigenous brands. • Plastic straws and plastic food packaging is not used in the campus. PAPERLESS OFFICE • The communication with University, Head Office and other offices is made through emails. • The information regarding admissions is communicated electronically. • The examination forms and details of students are uploaded on the portal of the university. • Report cards are also not sent by printing, rather they are uploaded on Online learning portal of the college. Parents can also access it. • Minimum proportion of work is done through papers. The payment of tax of staff members, payment of GST, deposit in Provident fund etc. are done through software and online portals. • For Accounting and record keeping, accounting software like TALLY is used. Use of paper is minimal. • Double sided use of record sheets is followed in the laboratory. • Doublesided printing option is being used at all terminals with access to printers. 4. Green landscaping with trees and plants • The Institute has a canopy of trees and plants that make the environment carbon dioxide free to safeguard the health of all the inmates. • The green belt (30 of total area) has green lawns and trees (maintains biodiversity).

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

The Institution can proudly proclaim that it has more than two best practices however the following two best practises have been chosen to show case the achievements of the college: Best Practice 1: 1. Title of the Practice: Inculcation of Research Culture among Faculty and Students 2. Objectives of the Practice • To inculcate the culture of research among faculty and student • To create and administer a research fund for supporting and facilitating research initiatives and projects of faculty members and students • To stimulate the faculty and student to present/publish the research papers in national/international conferences/reputed journals • To identify and establish linkages including MoUs for long term relationships with industry bodies and individual companies. • To kindle interest in students for active involvement in short duration and long duration projects. 3. The Context: The repute of any educational institution rests on teaching - learning process and RD activities. RD as we all know refers to Research Development - Research therefore is the

back bone for the development of the students, teachers and the Institution The college being conscious of this state of affairs, has been giving dynamic thrust towards developing and augmenting the research activities of the college to keep abreast of the advances in the fields of science, commerce, IT and skilled sectors. Inculcating research aptitude in faculty members and students has taken priority almost equal to the teaching-learning process. The competency of the students to face the challenges of the society will be enhanced not just by their grades and ranks but the ability to apply their knowledge, analyses the problem, synthesize a solution and devalue the outcome. These skills are developed by working on real time projects during their academic career. In order to direct the students along these lines, the faculty also have to be fully equipped in planning and guiding research. Just as much as the teaching learning process is a partnership between the teacher and the student, so also is the research and development process in which the guide and the researcher have equal role to play. The outcome of research should be relevant to the societal needs and a section of the society at least should be direct beneficiaries. Therefore, taking up research activities shapes a person with moral responsibility and a value system that enhances his/her commitment towards fulfilling the needs of the society. Thus the college wishes to show- case the RD activities of the college as on of the best practices. 4. The Practice: The contextualization of the above is effected by the following practices: • Faculty pursuing Ph.D. and with Ph.D. degrees are encouraged to attend and present papers in national and international conferences to get exposed to recent and emerging trends in their fields of interest. • Concession in weekly work load up to six hours is offered to faulty working on funded projects. • Provide research facilities in terms of laboratory equipment, research journals and research incentives etc. required by the faculty. • Seed money is provided to carry out work necessary preliminary work to enhance the probability of receiving funding CONSTRAINTS AND LIMITATIONS FACED BY RD CELL • Difficult to motivate all faculties to pursue research in their respective areas of expertise. • Financial constrain to develop infrastructure conducive to promoting the quality and quantity of research and development. • Lack of mechanisms conducive to the best possible ways of engaging and motivating research staff. • Overlook the application of the Code of Research Ethics for the responsible practice of research. 5. Evidence of Success: • Eleven faculty members have been recognized as researchers, 06 faculty members have been conferred with Ph.D. and 04 faculty members are actively engaged in pursuing the degree. • Two major projects, four minor projects sanctioned by ICSSR and one minor project sanctioned by P.U. • To check malpractices and plagiarism in research software URKUND purchased. • survey based minor research projects on different social issues like Dowry System, Higher Education-Decreasing Trends... completed 6. Problems Encountered and Resources Required: 1. Sustained motivation of students and faculty is always a challenge 2. MoUs with foreign and recognized Indian institutions in respective subjects 3. Prompter reply from funding agencies will be encouraging. 1. TITLE OF THE PRACTICE: Preparing Entrepreneurs and Skilled workforce through Vocational courses 2. OBJECTIVES OF THE PRACTICE 2.1 Based on the Underlying Principle of Skill India Mission 2.2 Objectives To work in coherence with National mission and goals for standards, curriculum and quality assurance, the following objectives have been set: • Equipping students with knowledge, practice, attitude necessary job market skills at various professional levels. • Synergism between skilling and entrepreneurship, so that our students can become job seekers and job creators. • Significant industry involvement in Curriculum design, skill delivery, related exposure, trainings and placements. • Address gaps in the skilling ecosystem • Provide skill training and certification of international stature. • Promotion of small scale industries and self-employment. • Promotion of First-Generation Entrepreneurs without a business background. • Promotion of Capacity building. 3. THE CONTEXT .1 Contextual Features DSC has been continuously



evolving with adaptation of new pedagogies and introduction of new courses and technologies. The contemporary need of the economy is to ready skilled professionals on a large scale to transform the border community to highly industrialized, skilled manpower and develop entrepreneurial abilities. Continuing solely with traditional education alone will lead to stagnation. The purpose is that the students acquire necessary knowledge and skills required at various levels in industry. The emphasis is to skill youth in such a way so that they get employment and also improve entrepreneurship.

### 3.2 Challenging issues in Designing and Implementing

- No prior standardization of curriculum.
- Making good quality trainers available in the "backward border belt".
- Huge cost for regularly upgrading infrastructure.
- Reluctance of students to get enrolled in vocational courses.
- Expensive training
- Constantly updating the content, faculty and trainer about the new technological innovations in related field.

## 4. THE PRACTICE DSCW has introduced many industry-oriented Degree, Diploma certificate courses in the past few years..

Notable here is that the globe is bustling with opportunities for the trained hand in these sectors. They are the most proliferative and in demand/vogue sectors where stakes are high and opportunities are galore.

### 4.1 Practices

- Syllabus has been designed to meet the industry requirements and international guidelines.
- Mock Drills and Practice are conducted on a regular basis to ensure professional competence.
- Addition and updation of Lab technology is carried out on a regular basis.
- Alumni mostly from industries are regularly invited to address students and to guide them through career options, provide industry insights and to impart knowledge on current trends and latest technologies.

### 4.2 Uniqueness in context of Indian Higher Education

- Creation of Industry stimulated infra-structure.
- 60 of the syllabus is designed with the objective of skill upgradation comprehensive training.
- Emphasis is laid on innovation, good communication, developing cognitive abilities and team building practices.
- Continuous revision of curriculum to match with changing trends world-wide.
- Placement linkages with around 116 leading companies, hospitals, boutiques, salons and spas for Training, Placement expertise.
- Learning through MOOCs is encouraged.
- Training is provided based on the NSQF and industry led standards.

### 4.3 Constraints/Limitations

- Initial establishment of Industry-Academia collaboration.
- Lack of good quality trainers who could be employed as teachers.
- Changing the existing mindset of traditional education.
- Low student mobilization to get trained due to the orthodox thinking.
- Reluctance to low salaries at entry level and doubtful future.

## 5. EVIDENCE OF SUCCESS

Performance against targets and benchmarks, review/results, indication

- 100 placements in Government and private sector with handsome salaries.
- Many students have become entrepreneurs and are working successfully.
- Records portray commendable results in Panjab University Examination, with unparalleled distinctions in courses run by us.
- Establishment of new units leading to optimum use of locally available resources.
- Creating First-Generation Entrepreneurs by facilitating loans and financial support provided by the government.
- High retention rate of passed out students in their employed organisations.

## 6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

### 6.1 Problems encountered

- Vocational education is considered as the last option for the students.
- Due to lack of finances especially in rural areas some students are not able to complete their degree.
- High drop-out rate due to green pastures abroad.
- High cost of training is unaffordable by many students.
- Students find it difficult to cope with English language
- Door-to-door promotion of courses due to backward area
- Lack of availability of books of Indian authors and study material in vernacular languages.

### 6.2 Resources required

- Standardized Study material
- Qualified faculty for teaching.
- Adjunct Faculty with industrial exposure and experience
- Tie-ups for Training Placement
- Stakeholders for important decisions and feedback
- Collaborations with MNCs for training and placements.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://dscw.in/#>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

DCSW always nurtured the dream of complete empowerment of Women and earmarked sports excellence as the exclusive area of accomplishing the sublime dream of women enablement. The dream inspired DSCW to apply all the thrust and priority to make this distinctive vision a reality and cater to the downtrodden and underprivileged young girls of the longest border district of our country. The objective to study was carried out to identify the major challenges for transforming the sports excellence as vision into the practical reality through following timelines :

- DSCW's sports policies were deliberated and planned to include development of the athletes and their progression to the best performance at National level to International level along with economic development and prosperity through sport.
- The institute started identification of the numerous job opportunities in the different sectors like Punjab Police, Army and Administration through sports quotas.
- An awareness campaign was planned for the section of students who were underfed and having no access to any kind of the recreational activities.
- The induction of well-trained coaches and instructors was kept high on agenda for making this distinctive vision of DSCW a reality. The early successes of championship at the University level several years in a row, the culture of enthusiasm for sports laid the seed for excellence in sports. The enthusiastic faculty and a supportive management assisted to put key measures in place - Admission through sports quota and fee concession, Providing student athletes with balanced diet, Free sports kits, Cash awards, allowances and merit scholarships. Recruiting qualified coaches in 17 disciplines has added to the reputation of the college being atop sporting facility of the country. The impact of institute efforts and performance for conceived vision was evident through unparalleled performance at International, National and Interuniversity levels in the games ranging from Kabbaddi, Khokho, Boxing, judo, badminton, rowing, wrestling to taekwondo.

INTERNATIONAL SUCCESSES Medals tally: (05 GOLD medals) Games participated: Kabaddi NATIONAL LEVEL SUCCESSES Year 2013 Achievements Medals Tally: (03 GOLD medals) Games participated: Kabaddi Kho-kho Year 2014 Achievements Medals Tally: (02 Gold medals and 01 Bronze) Games participated: Kabaddi, Kho-kho, Wrestling Taekwondo Year 2015 Achievements Medals Tally: ( 03 Gold medals and 02 Silver ) Games participated: Kabaddi, Kho-kho, Wishu Taekwondo Year 2016 Achievements Medals Tally: ( 04 Bronze ) Games participated: Kabaddi, Wrestling Tug of war Year 2017 Achievements Medals Tally: (04 Bronze) Games participated: Kabaddi, Wrestling, Taekwondo Tug of war Year 2018 Achievements Medals Tally: (04 Gold, 03 silver, 09 bronze) Games participated: Kabaddi, Wrestling, Tug of war Action plan Programme The early successes of championship at the University level several years in a row, the culture of enthusiasm for sports laid the seed for excellence in sports. The enthusiastic faculty and a supportive management assisted to put key measures in place -

- Admission through sports quota and fee concession,
- Providing student athletes with balanced diet,
- Free sports kits,
- Recruiting qualified coaches in 17 disciplines has added to the reputation of the college being a top sporting facility of the country.

Provide the weblink of the institution

<https://dscw.in/#>

### 8. Future Plans of Actions for Next Academic Year

DSCW has served the country with distinction in its 87 years of existence becoming one of the most widely recognized educational institutions in India. The college has travelled a long way and emerged as an institution of dissemblance which is recognized for being synonymous with excellence. The path of success, the foundation of which was laid in 1934, has now led to a land mark where unparalleled meritorious achievements like being the only College under PU (which has more than 240 affiliated colleges) to have the unbeaten CGPA of 3.75/4 by NAAC in its 2nd cycle of reaccreditation which was also the highest in India in (2013 14) "College with Potential for Excellence", "College of Excellence", "Role Model College" of Panjab University, Star Science Department status and DBT Star College(2019) have scrupulously rewarded our untiring efforts. We nurture our students as the nation's deposit with us. We understand that they are the ones who will eventually shape the future of India and DSCW intends this contribution to be the most positive one. To fulfill the long terms objectives, DSCW will review and work on the framework for the future development corresponding strategy of the college. To summarize they are:

- Maintain the highest standards in teaching and learning, complacent care and the extracurricular programme so that each girl thrives to do her best.
- Develop our boarding provision, including the ongoing upgrading of facilities for girls and the staff.
- Maintain and develop our buildings and infrastructural resources to enable the highest quality of facilities for the education we wish to offer.
- To ensure a pleasant working environment for all members of the community.
- Recruit and retain the best staff, enhance our capacity to promote our staff so that they feel fulfilled and supported, as well as well equipped
- To adapt to the changing demands of their roles in producing the qualitative end product.
- Be effective, discerning and upto date in our use of information technology in terms of teaching, learning, and communication and information management.
- Provide excellent advice and support to the girls for higher education and emancipatory careers through regular career Counselling sessions and other means.
- Remain financially stable, with strong control on expenditure and continuing to offer good value for money.
- Seek to retain charitable status by aiming to foster activities deemed to generate public welfare as a consequence.
- Establish and develop an effective fundraising programme.
- To widen access to the college by building a larger financial fund as well as infrastructure primarily focusing on the welfare of local community and general public at large.
- Foster good relations with all our constituents, especially alumnae and their parents.
- Develop yet further orderly communication with parents for transparency regarding finance.
- To maintain and foster the reputation of College and develop a fortified brand name for income generation.
- Increase the commercial use of state of art College facilities.
- Develop an International prestige.